

Board of Directors
Regular Session Board Meeting Agenda
Tuesday, August 6, 2024 - 6:00 P.M.
22200 Canyon Club Drive, Canyon Lake, CA 92587
This meeting may also be joined virtually at vm.clpoa.net
Dial into the Zoom meeting by phone: 1-669-900-6833
Meeting ID: 837 3700 4446

1. **Welcome and Call to Order**
 - Pledge of Allegiance
 - Verification of Quorum
2. **Approval of Minutes**
 - July 2, 2024
3. **Public Official Comments**
4. **Presentations**
 - Member of the Month
5. **Announcements**
6. **Member Comments on Non-Personnel Issues** (30 minutes total and limited to 3 minutes per person)
As a member of this association, you are welcome to address the Board of Directors at Regular Open Session Board Meetings. Please submit a written request to the clerk of the board. Please include your Name and Tract and Lot with your written member comment. All comments shall be limited to three (3) minutes and must be relevant to matters within the CLPOA jurisdiction. The comment section will be limited to 30 minutes total. The Board of Directors reserve the right to limit this section of the meeting to a time they believe is appropriate. Please note: Pursuant to Civil Code §4930, the Board of Directors is prohibited from discussing or taking action on items not on the agenda. Therefore, if a response is given, it will be limited to the following: the matter will be taken under advisement, the matter will be referred to appropriate personnel or a very limited factual response will be provided.
7. **Consent Agenda** (Items A - D)
 - A. **APPROVAL: Ratify Monthly Financial Statement Review** (Susan Dawood)
Proposed Resolution: That the Board of Directors review and approve the monthly Financial Statements, and all additional required information per Code Sec. 5500.
 - B. **Report of Executive Session Actions** (Harmony McNaughton)
Proposed Resolution: That the Board of Directors review and approve the Executive Session Actions, as written.
 - C. **Authorization of Liens** (Susan Dawood)
Proposed Resolution: That the Board of Directors authorize the Controller or the appropriate personnel to record the liens against the attached Assessor Parcel Numbers in accordance with Civil Code §5673 in order to secure the debt owed to the Association.

D. APPROVAL: Reserve Funds Transfer (Susan Dawood)

Proposed Resolution: That the Board of Directors, in compliance with Civil code 5515 prudent fiscal management, it is recommended that the transfer of \$640,000 between the Schwab Operating Reserve Account and the Schwab R&R Reserve Account in order to partially repay Interfund balances due as of July 31,2024.

8. Board Action Items

8.1 APPROVAL: Receive and File Annual Audit for Fiscal Year End (FYE) 2024 (Susan Dawood)

Proposed Resolution: That the Board of Directors receive and file the annual audit report for the FYE April 30, 2024.

8.2 APPROVAL: Annual Financial Statement Audit (Susan Dawood)

Proposed Resolution: Auditor recommendation is that the CLPOA adopt a capitalization policy limit that follows IRS Guidelines for Applicable Financial Statements (AFS). The minimum capitalization limit is \$2,500 and the recommended capitalization limit for larger companies with AFS reporting requirements would be \$5,000.

8.3 APPROVAL: Senior Work Group Committee Member Appointment (Carrie Pratt)

Proposed Resolution: It is recommended that the Board of Directors approve to appoint Paul Hawker as a member of the Senior Work Group; contingent upon execution of the confidentiality agreement.

8.4 APPROVAL: Finance Committee Member Appointment (Susan Dawood)

Proposed Resolution: It is recommended that the Board of Directors approve to appoint Terri Washle as a member of the Finance Committee.

8.5 28-Day Reading: Happy Camp Revise Rules HC.2.2-HC.5.1 (Steve Schneider)

Proposed Resolution: It is recommended that the Board of Directors approve the 28-day reading to revise rules HC.2.2-HC.5.1, as attached.

8.6 28-Day Reading: Rule Revision Gr.2.9 Malicious Mischief (Mary Castaneda)

Proposed Resolution: It is recommended that the Board of Directors approve the 28-day reading to revise rule GR.2.9, as attached.

8.7 28-Day Reading: Permanent Guest List and Annual Guests (Mary Castaneda)

Proposed Resolution: It is recommended that the Board of Directors approve the 28-day reading to revise rules 3.8 and 6.14c and Member Services Section III, and Section VII, and Member Services 3.3., as attached.

9. Association Reports

- Board Liaison Committee Reports
- General Manager Report (Eric Kazakoff)
- Staff Reports, as written

10. Board Comments

11. **Architectural Appeals**

A. Holly Durston 29188 Big Range Rd.

Appealing ACC Denial of Gate (Right Side) to Neighboring Property

Proposed Resolution: That the Board of Directors uphold the ACC Committee decision and deny the member's request for gate access to neighboring vacant lot.

12. **Next Meeting Date**

- Tuesday, September 3, 2024, at 1:00 p.m. – Executive Session
- Tuesday, September 3, 2024, at 6:00 p.m. – Regular Session

13. **Adjournment**

Please be courteous and respectful to other members, Board of Directors and representatives from Management at all times. We ask that you do not raise hands or interrupt the Board or anyone else who may be speaking. No alcohol shall be permitted and/or consumed at Board meetings and/or Membership meetings. **A member not adhering to these protocols and/or who becomes unruly may be asked to leave the meeting. Failure to comply will result in a special hearing with the Board where disciplinary action may be taken.**

The Canyon Lake Property Owners Association Board of Directors (Board) met in Regular Session on Tuesday, July 2, 2024. President Bill Van Vleet called the meeting to order at 6:00 p.m. Directors present were Alex Cook, Jeff Bill, Joe Kamashian and Greg Doherty. Five Board Members were present. Quorum was met. Also present were; Legal Counsel, Attorney Sean Kane; General Manager Eric Kazakoff; Sr. Manager of Planning and Compliance Cheryl Mitchell; Community Patrol Manager Ken Toler; ACC Chair Dave Humphrey; ACC Member John Stelzner; Community Patrol Manager Ken Toler; Director of Corporate Administration Harmony McNaughton; and Clerk of the Board Andrea Moreno.

1. **Welcome and Call to Order**

Pledge of Allegiance was led by Director Doherty
Quorum was verified by Clerk of the Board Andrea Moreno.

2. **Approval of Minutes**

- June 4, 2024

MOTION/RESOLUTION: Director Bill moved that the Board of Directors approve the Regular Session Board Meeting Minutes, as attached. Director Cook seconded. Five votes in favor. MOTION CARRIED

3. **Public Official Comments**

None.

4. **Presentations**

- Community Patrol Manager Ken Toler provided a 4th of July patrol planning update.
- Allied Universal Security Services Community Patrol Captain Zachary Wells provided a Community Patrol Update.
- Director Kamashian recognized the Member of the Month – Steve Libring

5. **Announcements**

None.

6. **Member Comments on Non-Personnel Issues**

The Board heard member comments.

7. **Consent Agenda** (Items A - B)

MOTION/RESOLUTION: Upon motion properly made by Director Kamashian, seconded by Director Doherty and five votes in favor, items A, and B were approved. Five votes in favor. MOTION CARRIED

A. APPROVAL: Ratify Monthly Financial Statement Review

MOTION/RESOLUTION: That the Board of Directors review and approve the monthly Financial Statements, and all additional required information per Code Sec. 5500. APPROVED

B. APPROVAL: Report of Executive Session Actions

MOTION/RESOLUTION: That the Board of Directors review and approve the Executive Session Actions, as written. APPROVED

8. **Board Action Items**

8.1 APPROVAL: Committee Policy Revision

MOTION/RESOLUTION: Director Cook moved that the Board of Directors approve the revised Canyon Lake POA Committee Policy, as attached. Director Kamashian seconded. Five votes in favor. MOTION CARRIED

8.2 APPROVAL: ACC Committee Member Appointment

MOTION/RESOLUTION: Director Cook moved that the Board of Directors approve to appoint Chris Poland as an alternate member of the Architectural Control Committee; contingent upon execution of the confidentiality agreement. Director Doherty seconded. Five votes in favor. MOTION CARRIED

8.3 APPROVAL: Recreation Committee Member Appointment

MOTION/RESOLUTION: Director Cook moved that the Board of Directors approve to appoint Alison Peacock as a member of the Recreation Committee; contingent upon execution of the confidentiality agreement. Director Kamashian seconded. Five votes in favor. MOTION CARRIED

8.4 APPROVAL: Recreation Committee Member Appointment

MOTION/RESOLUTION: Director Cook moved that the Board of Directors approve to appoint Natassia Wright as a member of the Recreation Committee, contingent upon execution of the confidentiality agreement. Director Kamashian seconded. Five votes in favor. MOTION CARRIED

8.5 28-Day Reading: Revise Rule PC.4.19 Property Maintenance Required

MOTION/RESOLUTION: Director Bill moved that the Board of Directors approve the 28-day reading to revise rule PC.4.19, as attached. President Van Vleet seconded. Five votes in favor. MOTION CARRIED

8.6 28-Day Reading: Revise Rule PC.2.9 Structures

MOTION/RESOLUTION: Director Bill moved that the Board of Directors approve the 28-day reading to revise rule PC.2.9, as attached. Director Doherty seconded. The Board held discussion. Directors Cook and Bill were in favor, Director Doherty and President Van Vleet were against, and Director Kamashian abstained. MOTION FAILED

9. Association Reports

- Board Liaison Committee Reports
- General Manager Report
- Staff Reports, as written.

10. Board Comments

Directors provided comments.

11. Architectural Appeals

None.

12. Next Meeting Date

- Tuesday, August 6, 2024, at 1:00 p.m. – Executive Session
- Tuesday, August 6, 2024, at 6:00 p.m. – Regular Session

13. Adjournment

MOTION/RESOLUTION: Director Kamashian moved to adjourn the meeting. Director Cook seconded. Meeting adjourned at 6:56 p.m.

Minutes approved: _____ Approved on: _____

TO: Board of Directors

FROM: Controller

RE: Monthly Financial Statement Review

Background

5500.

Per Davis Stirling Code 5500 the Board shall: do all of the following:

- (a) Review, on a monthly basis, a current reconciliation of the association’s operating accounts.
- (b) Review, on a monthly basis, a current reconciliation of the association’s reserve accounts.
- (c) Review, on a monthly basis, the current year’s actual operating revenues and expenses compared to the current year’s budget.
- (d) Review, on a monthly basis, the latest account statements prepared by the financial institutions where the association has its operating and reserve accounts.
- (e) Review, on a monthly basis, an income and expense statement for the association’s operating and reserve accounts.
- (f) Review, on a monthly basis, the check register, monthly general ledger, and delinquent assessment receivable reports.

Fiscal Impact

None

Recommendation:

Staff recommends that the Board review all financial documents that have been uploaded to the CLPOA drop box per Davis Sterling Code Section 5500. In addition, Staff recommends that the Board of Directors review and approve the attached Financial Statement for the latest monthly close.

Susan C. Dawood, Controller

Date: August 6, 2024

From: Harmony McNaughton

APPROVAL: CLPOA Report of Executive Session

On behalf of the CLPOA Board of Directors, please see the Report of Executive Session for the Board Meeting held on Tuesday, August 6, 2024. The meeting was called to order at approximately 1:00 p.m. Items discussed during this session included:

Legal Matters - The Board of Directors and management received an update from legal counsel regarding Association matters. In addition, the Board held discussion on three (3) legal item(s).

Member Discipline - The Board of Directors and management held discussion on three (3) member discipline matters during this meeting.

3rd Party Contract/Agreement - The Board of Directors and management held discussion on six (6) third party contract/agreements pending with the Association during this meeting.

Personnel Matters - The Board of Directors and management held discussion on pending personnel matters during this meeting.

The meeting concluded at or before 5:30 p.m.

Harmony McNaughton

Harmony McNaughton, CCAM-LS, CMCA
Director of Corporate Administration

Date: August 6th, 2024

To: Board of Directors

From: Accounting Department

Board Action/Resolution: Authorization of Liens

Background

Civil Code §5673 requires the Board of Directors to authorize the approval of the recordation of liens against members when they become delinquent. In addition, if the debt continues to remain outstanding and additional charges occur in relationship to the initial debt, the lien may be periodically updated and refiled.

Fiscal Impact

There are fees and staff time required to file the claim. These fees are included in our claim and may be awarded by the judge if we are successful.

Recommendation

It is recommended the Board of Directors authorize the Controller or the appropriate personnel to record the liens against the attached Assessor Parcel Numbers in accordance with Civil Code §5673 in order to secure the debt owed to the Association.

Assessor Parcel Number

- | | | |
|----------------|----------------|----------------|
| 1. 355-061-004 | 11.355-021-007 | 21.355-231-029 |
| 2. 355-233-014 | 12.353-112-010 | 22.355-061-027 |
| 3. 355-262-022 | 13.351-184-010 | 23.353-074-017 |
| 4. 353-141-010 | 14.353-060-007 | 24.353-262-008 |
| 5. 353-082-034 | 15.353-060-002 | 25.355-171-010 |
| 6. 353-052-035 | 16.353-022-044 | |
| 7. 353-231-052 | 17.353-253-050 | |
| 8. 355-341-006 | 18.353-231-001 | |
| 9. 351-171-008 | 19.354-071-017 | |
| 10.353-252-003 | 20.354-220-024 | |

TO: Board of Directors
FROM: Controller
RE: Reserve Funds Transfer

Background

Cash is moved between the Operating Fund (where Accounts Payable checks are written) and the other Reserve Funds when necessary (and as investments mature) in order to repay and balance the Inter-Fund accounting. The following funds need to be transferred between the Operating Fund and the Repair and Replacement Fund Accounts as a partial repayment of balances due:

Repair & Replacement Fund -Transfer out of R&R Investment Fund to Operating Investment Fund– \$640,000 (both accounts are at Schwab).

Fiscal Impact

Reduces the outstanding intercompany liability between funds by **\$640,000**.

Recommendation

In compliance with Civil code 5515 and prudent fiscal management, it is recommended that the transfer of **\$640,000** between the Schwab Operating Reserve Account and the Schwab R&R Reserve Account in order to partially repay InterFund Balances due as of July 31, 2024.

Susan C Dawood, Controller

TO: Board of Directors
FROM: Controller
RE: Annual Audit for FYE 2024

Background

On an annual basis, the Board of Directors is required to acknowledge the receipt of the annual audit. The auditing firm, Carlsen & Ferris, APC, has completed the audit for FYE April 30, 2024.

Fiscal Impact

None

Recommendation:

Staff recommends that the Board of Directors receive and file the annual audit report for the FYE April 30, 2024.

Susan C. Dawood, Controller

TO: Board of Directors

FROM: Controller

RE: Annual Financial Statement Audit

Background

CPAs may provide financial services to a community association within the scope of his or her license in addition to the preparation of reviewed and audited financial statements and the preparation of the community association's tax returns. (Bus. & Prof. § 11501(b).) Generally Accepted Accounting Principles (GAAP) is a widely accepted set of rules, conventions, standards, and procedures for reporting financial information which are established and administered by the AICPA and FASB. In addition, the IRS issues notices and announcements that provide guidelines for appropriate tax deductions. The purpose of an audit is to determine the accuracy of an association's financial statement and tax returns. During and after the audit, the auditor will provide opinions on financial activity. During the audit of 2024/2025, the auditors for the CLPOA suggested that the CLPOA should follow guidelines provided by the IRS and raise the internal capitalization limit from \$1,500 to \$2,500 per item.

Fiscal Impact

Financial impact (based on sample prior year activity of 14 items) would require the CLPOA to budget \$28,000 additional costs into the **operating** budget if the capitalization limit is raised to \$2,500. Financial impact (based on sample prior year activity of 35 items) would require the CLPOA to budget \$106,000 additional annual costs into the operating budget if the capitalization limit is raised to \$5,000. Financial impact to the members could be 100% mitigated by accordingly reducing the budgeted contributions to the Repair and Replacement Fund.

Recommendation:

Auditor recommendation is that the CLPOA adopt a capitalization policy limit that follows IRS Guidelines for Applicable Financial Statements (AFS). The minimum capitalization limit is \$2,500 and the recommended capitalization limit for larger companies with AFS reporting requirements would be \$5,000.

Susan C. Dawood, Controller

Date: August 6, 2024

To: Board of Directors

From: Activities Department

Board Action/Resolution: Committee Appointment – Senior Work Group

Background

Paul Hawker has been recommended by the Senior Work Group to be appointed as a new member. The Senior Work Group voted their approval July 2 at their monthly meeting.

It is recommended the Board of Directors appoint this member to the Senior Work Group to fill a vacancy. There was only the one applicant.

Fiscal Impact

None

Recommendation

It is recommended that the Board of Directors approve/reject the appointment of Paul Hawker as a member to the Senior Work Group, August 6, 2024.

Carrie Pratt

Carrie Pratt, Senior Activities Manager

TO: Board of Directors
FROM: Controller
RE: Finance Committee Members

Background

The Finance Committee has an opening for a Committee Member. The Finance Committee has the following recommendations:

1. Terri Washle to move from First Alternate to the Finance Committee

Fiscal Impact

None

Recommendation:

The Board accept the above changes and elections of the Finance Committee, effective immediately.

Susan C. Dawood, Controller

31512 Railroad Canyon Road, Canyon Lake, CA 92587
951.244.6841
www.canyonlakepoa.com

DATE: August 6, 2024 **ACTION:**
TO: Board of Directors
FROM: Steve Schneider
RE: 28 Day Reading: Happy Camp Revise Rules HC.2.2-HC.5.1

Background

It was brought to staff's attention that some of the verbiage in the Happy Camp rules needs to be updated to reflect current practices.

Fiscal Impact

None

Recommendation

Proposed Resolution: It is recommended that the Board of Directors approve the 28-day reading to revise rules HC.2.2-HC.5.1, as attached.

Steve Schneider, Director of Operations

HAPPY CAMP (HC)

NOTICE TO ALL MEMBERS: Sections of this Property Owner's Manual include references to certain fees and / or costs that are required to be charged as approved by the Canyon Lake Property Owners Association (CLPOA). Failure to comply with any of these as set forth herein may result in applicable fine(s). For additional information, refer to the Schedule of Fees and Fines.

SECTION I - INTRODUCTION

Happy Camp is located at the southern end of Longhorn Drive. Happy Camp is a 3.62 acre campground established for Canyon Lake members and their guests. In addition to multiple leveled sites (some with full hookups), other amenities include:

- Boat Docks
- Fishing
- Gas Dock
- Horseshoe Court
- Laundry Area
- Lighted Parking
- Roped Swimming Area
- Shaded Picnic Areas
- Showers
- Restrooms

For additional information about Happy Camp, please go to the CLPOA website.

SECTION II – HAPPY CAMP POLICY FOR SECURING A SITE

As it is important for fairness and courtesy to all, this policy has been established by CLPOA for securing a site at Happy Camp.

HC.2.1 Availability

Happy Camp is available to members and their guests only. Sites may be secured through the online Happy Camp reservation system with rates varying by season. Only a member may secure a space.

HC.2.2 Requirements

Reservations may be made up to (6) six months in advance, prior to date of arrival to secure availability. Reservations may be made ~~through the online Happy Camp reservation system only~~ by use of online reservation or in person with a campground attendant and paid for in full at the time reservation is made. There are no telephone reservations. To secure a site, the member must provide: a deposit, name, tract and lot number and dates of arrival and departure. Deposits and camping fees are non-refundable.

HC.2.3 Conditions for Reserving Spaces

Reservations may be made through the online Happy Camp reservation system, no telephone reservations. The Member and / or guest will not be permitted to place any of their personal belongings or camping equipment at any space prior to the check-in date and time. A non-refundable deposit is required to reserve a space.

HC.2.4 CLPOA IS NOT Responsible for Accidents, Injuries, or Loss of Property

The equipment, apparatus and facilities furnished are solely for the convenience of campers and guests, and all persons using same do so at their own risk. The CLPOA will not be responsible for accidents, injuries or loss of property by fire, theft, wind or any other act of nature. ~~Daily camp site fees will be charged for failure to comply.~~

SECTION III - HAPPY CAMP RULES FOR SECURING A SITE AND OCCUPANCY

Violations of the Happy Camp rules may result in a fine and / or expulsion from the Happy Camp facilities without a refund.

HC.3.1 Members in Good Standing

Members must be "Members in Good Standing" to utilize Happy Camp or have a guest utilize Happy Camp. Members must show current CLPOA card, and all guests must have current guest pass to use Happy Camp.

HC.3.2 Registration / Payment

All campers must register at the Happy Camp office on arrival. Camp fees are posted at the park and ~~are payable must be paid~~ in advance. [Refer to paragraph HC.3.4 for additional information on check-in after office hours.]

HC.3.3 Payment is Required for Multiple Sites

When a CLPOA Member has more than one (1) site (on a space available basis only), the Member must pay for all sites at the same time. The Prime Member is limited to two (2) sites May 15th through September 14th with the exception of Fourth of July.

HC.3.4 Check-In

Check-in time is from 1 pm on your day of arrival. If camping fees are not paid, all vehicles in the camp site are subject to towing at owner's expense and personal property will be removed at the same time.

HC.3.5 Receipt

The receipt provided with the checkout dates must be visible in the window of the camping unit. A parking pass will be provided for two vehicles and / or extra vehicles towed in, as authorized.

HC.3.6 Occupancy

One (1) camp unit per site. Maximum eight (8) individuals per site.

~~HC.3.7 Day Campers~~

~~Day campers are accommodated at specific sites. These sites must be vacated by 6 p.m.~~

HC.3.8 Check Out Time

Check out time is by noon. Late check out may be available with the approval of the Happy Camp Manager, but before 6 p.m. Late check out, if available, will be an additional charge.

HC.3.9 Overstaying

A fine will be imposed for overstaying without checking back into the Happy Camp Office.

HC.3.10 Stay Limits

No camper will be permitted to stay at Happy Camp for a period that exceeds sixteen (16) days. A forty-eight (48) hour intermission must precede another stay of any length up to a maximum of sixteen (16) days. ~~The camping guest and RV must exit campground at conclusion of (16) day stay and shall not be permitted back until the conclusion of the (48) intermission. All extended stays must be approved by the General Manager and / or Director of Operations.~~ EXCEPTION: Prime and Associate Members with homes under construction will be allowed to stay at Happy Camp without intermission during the construction period up to a maximum of six (6) months. These Members are limited to camping in designated non-waterfront sites, and excludes major summer holidays (Memorial Day, 4th of July, and Labor Day). **All extended stays must be approved by the General Manager and / or Director of Operations.**

HC.3.11 Non-Compliance

Non-compliance with any of the Happy Camp rules shall constitute immediate expulsion from current and future stays at Happy Camp. No refunds.

SECTION IV – HAPPY CAMP RULES FOR USE OF FACILITY

The Happy Camp rules for use of the facility have been established for the protection and safety of members and their guests. These rules are to be adhered to by all.

HC.4.1 Restricted Areas

Keep off designated or restricted areas. Use designated walkways and avoid walking through other campsites.

HC.4.2 Quiet Hours

Quiet hours are 10 p.m. to 8 a.m. (including generators). No amplified speakers, loud radios, televisions or disturbances at any time.

HC.4.3 Vehicle Parking

Vehicle parking is permitted in designated areas only. No parking on roadways within or leading to Happy Camp. No parking in other sites unless member has registered the vehicle and paid for the space.

HC.4.4 No Parking or Storing Boat Trailers

No boat trailers may be parked or stored at Happy Camp.

HC.4.5 Speed Limit

Park speed limit is five (5) miles per hour.

HC.4.6 Minors / Curfew

No person(s) under the age of eighteen (18) may stay in the park overnight unless accompanied and / or supervised by an adult twenty-one (21) years of age or older. It is required that children eight years (8) years of age or younger be under the direct supervision of a responsible adult at all times. Curfew for minors is 10 p.m. Minors must be under direct supervision of an adult at all times after 10 p.m.

HC.4.7 Pet Requirements

Pets are permitted at Happy Camp; however, certain conditions apply as indicated.

HC.4.7a Leash is Required - Pets must be kept on a maximum six (6) foot leash at all times.

HC.4.7b No Barking Dogs - Barking dogs are not tolerated.

HC.4.7c No Pets on Beach Areas, Docks and / or Slopes Leading to Beach and Lake - Pets are not permitted on the beach areas, docks and /or slopes leading to the beach and lake or in the lake itself.

HC.4.7d No Pets in Restroom or Laundry Area - No pets permitted in restrooms or laundry area.

HC.4.7e Owner is Responsible to Clean-Up After Pet - The pet owner is responsible for cleaning up after their pet. All solid dog waste must be immediately picked up by the pet owner and deposited in a waste receptacle or other suitable container. Dog waste is defined as a solid waste material.

HC.4.8 No Loud / Amplified Music

No loud / amplified music will be permitted (e.g. large portable speakers used for parties). All members and / or guests must follow noise ordinance and quiet hours. CLPOA has adopted Ordinance No. 101 from the City of Canyon Lake's Municipal Code, Chapter 11.30, Regulating Noise as the basis for this rule.

HC.4.9 No Open Fires

No open fires are permitted except in an approved fire pit. Charcoal grills and hibachis on ground only and must not be placed on CLPOA property (e.g. picnic tables).

HC.4.10 No Littering / Trash

Any trash on the ground is considered littering. All trash is to be placed in the designated trash bins. Fire rings are not trash bins.

HC.4.11 No Glass Containers

No glass containers permitted outside of the campsite.

HC.4.12 No Clotheslines

Clotheslines are not allowed.

HC.4.13 No Vehicle Washing

No vehicle washing is permitted.

HC.4.14 Securing Boats Overnight

Only registered campers may moor one (1) CLPOA registered boat overnight at the Happy Camp docks and / or beach.

HC.4.15 Reporting Leaks

All leaks discharged by campers, vehicles or any sites must be reported to the Happy Camp Manager. Water or sewer leaks must be repaired within two (2) hours or leaking vehicle must be removed from the park.

HC.4.16 Responsibility for Damages

The CLPOA Member will be required to pay for damages they or their guest may cause to property: damage to faucets, water pipes, picnic tables, electric boxes, cable television receptacles, vent pipes, etc., and any supplies removed from the restrooms or laundry room.

SECTION V - HAPPY CAMP POLICY FOR RESERVATIONS ON HOLIDAY WEEKENDS

This policy has been established by CLPOA for reservations at Happy Camp on holiday weekends including Memorial Day, Independence Day (July 4th) and Labor Day.

HC.5.1 Availability

Sites may be secured ~~by use of online reservation or in person with a campground attendant (with the exception of the 4th of July) and paid for in full at the time reservation is made. on a on a first-come, first-served basis.~~ **on a on a first-come, first-served basis.** Only a member may secure a space. ~~; however, no specific site may be secured.~~

HC.5.2 Requirements

Reservations may be made fourteen (14) days in advance of the holiday weekend for Memorial Day and Labor Day (weekends beginning on Friday). For Independence Day (July 4th), Happy Camp will hold a "Lottery Style" drawing for members to secure a space. Additional conditions apply as follows:

HC.5.2a - Happy Camp will hold a "lottery style" drawing each year at least one (1) week preceding the 4th of July holiday to assign sites.

HC.5.2b Date and Time - Notification of the date and time will be published in advance.

HC.5.2c Members in Good Standing - Members must be "Members in Good Standing" to participate in the drawing.

HC.5.2d Must be Present in Person / Sign-In - The Prime or Associate Member, or an authorized agent of the Member shall be present and must sign-in on the day of the drawing.

HC.5.2e One (1) Site Per Tract / Lot - Only one (1) site permitted to be secured per tract / lot.

HC.5.3 Deposit

Deposit for all days must be made at the time reservation is made for Memorial Day, Labor Day and Independence Day whenever the holiday falls on a 3-day weekend (3-day minimum stay, a fee per day, per site). Deposits and camping fees are non-refundable.

SECTION VI - HAPPY CAMP POLICY FOR GROUP RESERVATIONS (SEPTEMBER 15TH TO MAY 15TH)

This policy has been established by CLPOA for group reservations (September 15th to May 15th).

HC.6.1 Availability

A member is entitled to sponsor / reserve up to thirty (30) Happy Camp sites to accommodate said guests.

HC.6.2 Requirements

A member does not have to stay at Happy Camp with their guest as long as the member authorized their guests' stay. Guests' unpaid fees and / or fines, if any, will be levied to the member's account.

HC.6.3 Conditions

All campers and guests will abide by the rules and reservations policies set forth by CLPOA. The member under whose name their guests are registered shall be responsible for any damages caused by and / or any fines assessed against their guests. Happy Camp fees are subject to change. Fee structure may be obtained from CLPOA Office or Happy Camp Staff.

31512 Railroad Canyon Road, Canyon Lake, CA 92587
951.244.6841
www.canyonlakepoa.com

DATE: August 6, 2024 **ACTION:**
TO: Board of Directors
FROM: Member Services Manager
RE: 28 Day Reading – Rule Revision Gr.2.9 Malicious Mischief

Background

The Board of Directors requested that legal review rule Gr.2.9, as attached. Legal made the following recommended edits to rule Gr.2.9 Malicious Mischief, as shown in the redlined version. The Board of Directors approved legal's recommended edits.

Fiscal Impact

None

Recommendation

It is recommended that the Board of Directors approve the 28-day reading to revise rule GR.2.9 as attached.

Mary Castaneda

Mary Castaneda, Member Services Manager

Current Rule

GR.2.9 No Malicious Mischief

Every person who: (1) defaces, with paint or any other material, any CLPOA property; or (2) damages any CLPOA property; or (3) destroys or impairs any CLPOA property; or (4) aids and abets any of the foregoing (including being present during the event and encouraging its commission), is in violation of this rule. In addition to the fine set forth below, cost of damages, clean-up, labor, and materials incurred by CLPOA will be billed to the Prime Member of the residence from which the violator originated or is a guest or invitee of, or is an Associate or Sub-Associate as to. If multiple people are found to be at fault for the same incident, the cost of damages, clean-up, labor and materials incurred by CLPOA will be split equally among the responsible Prime Members, however, to deter vandalism, a \$1,000 fine will be imposed on each responsible Prime Member.

Proposed Revision (Redlined)

GR.2.9 No Malicious Mischief / Public Disturbance

Every person who: (1) defaces, with paint or any other material, any CLPOA property; or (2) damages any CLPOA property; or (3) destroys or impairs any CLPOA property; or (4) **causes a significant public disturbance on CLPOA property; or (5) intentionally or negligently creates an unsafe condition on CLPOA property; or (6)** aids and abets any of the foregoing (including being present during the event and encouraging its commission), is in violation of this rule. In addition to the fine set forth below, cost of damages, clean-up, labor, and materials incurred by CLPOA will be billed to the Prime Member of the residence from which the violator originated or is a guest or invitee of or is an Associate or Sub-Associate as to. If multiple people are found to be at fault for the same incident, the cost of damages, clean-up, labor, and materials incurred by CLPOA will be split equally among the responsible Prime Members. **However, to deter the conduct addressed in this rule, a \$1,000 fine will be imposed on each responsible Prime Member, regardless the amount, if any, of physical damage caused.**

Revised Rule

GR.2.9 No Malicious Mischief / Public Disturbance

Every person who: (1) defaces, with paint or any other material, any CLPOA property; or (2) damages any CLPOA property; or (3) destroys or impairs any CLPOA property; or (4) causes a significant public disturbance on CLPOA property; or (5) intentionally or negligently creates an unsafe condition on CLPOA property; or (6) aids and abets any of the foregoing (including being present during the event and encouraging its commission), is in violation of this rule. In addition to the fine set forth below, cost of damages, clean-up, labor, and materials incurred by CLPOA will be billed to the Prime Member of the residence from which the violator originated or is a guest or invitee of or is an Associate or Sub-Associate as to. If multiple people are found to be

at fault for the same incident, the cost of damages, clean-up, labor, and materials incurred by CLPOA will be split equally among the responsible Prime Members. However, to deter the conduct addressed in this rule, a \$1,000 fine will be imposed on each responsible Prime Member, regardless the amount, if any, of physical damage caused.

31512 Railroad Canyon Road, Canyon Lake, CA 92587

951.244.6841

www.canyonlakepoa.com

DATE: August 6, 2024 **ACTION:**

TO: Board of Directors

FROM: Member Services Manager

RE: 28 Day Reading – Permanent Guest Rule Updates

Background

The Canyon Lake POA is transitioning the permanent guest list to an annual guest list. This is to enhance security and prevent unauthorized guest access. Due to this transition, several of the rules pertaining to the permanent guests are no longer relevant as written.

Verbiage pertaining to the permanent guest list can be found in General Rules 3.8 and 6.14c and Member Services Section III, and Section VII, and Member Services 3.3.

Fiscal Impact

None

Recommendation

It is recommended that the Board of Directors approve the 28-day reading to remove permanent guest information from these sections of the rules to prevent member confusion, as attached.

Mary Castaneda, Member Services Manager

Current Rule

GR.6.4 Permanent Guest List

A Permanent Guest List is available for Members to list additional guests on a permanent basis. Each Member may list a maximum six (6) guests per tract and lot. This list that will allow access to the Community on a regular basis. A guest pass will be printed at the gate upon presentation of a valid Driver's License, which shall be valid for ten (10) days. It is the responsibility of the guests to obtain a new pass after the pass has expired.

Proposed Revision (Redlined)

~~GR.6.4 Permanent Guest List~~

~~A Permanent Guest List is available for Members to list additional guests on a permanent basis. Each Member may list a maximum six (6) guests per tract and lot. This list that will allow access to the Community on a regular basis. A guest pass will be printed at the gate upon presentation of a valid Driver's License, which shall be valid for ten (10) days. It is the responsibility of the guests to obtain a new pass after the pass has expired.~~

Revised Rule

None

Fine

\$0

Current Rule

GR.3.8 Lessees

To establish tenants, the Member / Owner must complete the CLPOA Lease Authorization Form. On the form, the Member / Owner will need to provide the name(s) address, term of tenancy and designate the number of CLPOA cards and decals to be issued. The Member / Owner also has the opportunity to relinquish recreational privileges to the lessee with one (1) year term of residency. Recreational privileges include: boat registration rights and the permanent guests list. Before any cards or decals are issued, the processing fee must be paid.

Proposed Revision (Redlined)

GR.3.8 Lessees

To establish tenants, the Member / Owner must complete the CLPOA Lease Authorization Form. On the form, the Member / Owner will need to provide the name(s) address, term of tenancy and designate the number of CLPOA cards and decals to be issued. The Member / Owner also has the opportunity to relinquish recreational privileges to the lessee with one (1) year term of residency. Recreational privileges include: boat registration rights, ~~dock slip, and Equestrian.~~ ~~and the permanent guests list.~~ Before any cards or decals are issued, the processing fee must be paid.

Revised Rule

GR.3.8 Lessees

To establish tenants, the Member / Owner must complete the CLPOA Lease Authorization Form. On the form, the Member / Owner will need to provide the name(s) address, term of tenancy and designate the number of CLPOA cards and decals to be issued. The Member / Owner also has the opportunity to relinquish recreational privileges to the lessee with one (1) year term of residency. Recreational privileges include: boat registration rights, dock slip, and Equestrian. Before any cards or decals are issued, the processing fee must be paid.

Current Rule

GR.6.14 Canyon Lake Estates & Fairway Estates Access Control

These are the requirements established by CLPOA for access control for the Fairway Estates.

GR.6.14a - Entrances to the Canyon Lake Estates are located on Black Horse and Sorrel Lane.

Gate

entrances to the Fairway Estates are located on Big Tee, Skylink and the Town Center Golf Cart gates.

Residential pedestrians must enter the community through an authorized access gate or entrance.

GR.6.14b - Should power failure occur, Community Patrol shall be notified. The gates will be placed in

an open position and manually operated by personnel until power is restored.

GR.6.14c - For access to Fairway Estates, entry shall be the following means only:

- o Membership card(s)
- o RFID Transponder(s)
- o Call-In(s)
- o Community Patrol
- o Permanent Guest List

Proposed Revision (Redlined)

GR.6.14 Canyon Lake Estates & Fairway Estates Access Control

These are the requirements established by CLPOA for access control for the Fairway Estates.

GR.6.14a - Entrances to the Canyon Lake Estates are located on Black Horse and Sorrel Lane.

Gate

entrances to the Fairway Estates are located on Big Tee, Skylink and the Town Center Golf Cart gates.

Residential pedestrians must enter the community through an authorized access gate or entrance.

GR.6.14b - Should power failure occur, Community Patrol shall be notified. The gates will be placed in

an open position and manually operated by personnel until power is restored.

GR.6.14c - For access to Fairway Estates, entry shall be the following means only:

- o Membership card(s)
- o RFID Transponder(s)
- o Call-In(s)
- o Community Patrol
- o ~~Permanent Guest List~~

Revised Rule

GR.6.14 Canyon Lake Estates & Fairway Estates Access Control

These are the requirements established by CLPOA for access control for the Fairway Estates.

GR.6.14a - Entrances to the Canyon Lake Estates are located on Black Horse and Sorrel Lane. Gate

entrances to the Fairway Estates are located on Big Tee, Skylink and the Town Center Golf Cart gates.

Residential pedestrians must enter the community through an authorized access gate or entrance.

GR.6.14b - Should power failure occur, Community Patrol shall be notified. The gates will be placed in

an open position and manually operated by personnel until power is restored.

GR.6.14c - For access to Fairway Estates, entry shall be the following means only:

- o Membership card(s)
- o RFID Transponder(s)
- o Call-In(s)
- o Community Patrol

Current Rule

SECTION III - PROCEDURE FOR GUEST CALL-INS, PRE-PRINTED PASSES AND PERMANENT GUEST LISTS

These procedures have been established by CLPOA for guest call-ins, pre-printed passes and / or permanent guest lists. Member Services is available to assist members with this during normal business hours.

Proposed Revision (Redlined)

SECTION III - PROCEDURE FOR GUEST CALL-INS ~~AND PRE-PRINTED PASSES AND PERMANENT GUEST LISTS~~

These procedures have been established by CLPOA for guest call-ins ~~and~~ pre-printed passes. ~~and/or permanent guest lists.~~ Member Services is available to assist members with this during normal business hours.

Revised Rule

SECTION III - PROCEDURE FOR GUEST CALL-INS AND PRE-PRINTED

These procedures have been established by CLPOA for guest call-ins and pre-printed passes. Member Services is available to assist members with this during normal business hours.

Current Rule

MS.3.3 Permanent Guest List

A permanent guest list is available for members to list additional guests on a permanent basis through

Member Services by providing appropriate identification. A valid member in good standing may add or delete a guest by submitting a completed Permanent Guest List (Add / Delete Form).

Requirements that must be met for the permanent guest lists are as follows:

- Only six (6) permanent guests can be associated with a single tract and lot at any given time.
- Member must complete and sign form providing the name of guest to add or delete.
- Guests must have proper identification (current driver's license) at all times.

Be sure to notify CLPOA if there are any changes. [For additional information, refer to Section VI - Policy for Access Control, paragraph GR.6.4 under General Rules and Regulations (GR).]

Proposed Revision (Redlined)

~~MS.3.3 Permanent Guest List~~

~~A permanent guest list is available for members to list additional guests on a permanent basis through Member Services by providing appropriate identification. A valid member in good standing may add or delete a guest by submitting a completed Permanent Guest List (Add / Delete Form). Requirements that must be met for the permanent guest lists are as follows:~~

- ~~• Only six (6) permanent guests can be associated with a single tract and lot at any given time.~~
- ~~• Member must complete and sign form providing the name of guest to add or delete.~~
- ~~• Guests must have proper identification (current driver's license) at all times.~~

~~Be sure to notify CLPOA if there are any changes. [For additional information, refer to Section VI - Policy for Access Control, paragraph GR.6.4 under General Rules and Regulations (GR).]~~

Current Rule

VII - PROCEDURE FOR LESSEES AND RENTERS OR APPOINTMENT OF PROPERTY MANAGER

Whenever a property owner decides to lease, rent or appoint a property manager to their property, Member Services is available to assist with this process. Requirements that must be met by the prime member are as follows:

- Member must provide proper identification and documentation.
- Only one (1) lease or rental agreement will be accepted per property.
- A Lease Authorization Form must be completed and signed. The prime member is required to indicate whether they are relinquishing all recreational privileges including boating rights, dock slip rentals, equestrian boarding, and permanent guest privileges to the lessee NOTE: A lessee is eligible for privileges with a minimum one (1) year lease only.

- When applicable, the signature and name of the Property Manager must be provided on the Lease Authorization Form. Additionally, an Appointment of Property Manager(s) / Owner's Agent(s) Form must also be completed, signed and on file with CLPOA.

- Required fee must be paid.

The prime member is responsible for the actions of his / her tenants and the tenants' family Members and guests as well as for any fines. [For additional information, refer to Section III - Rules and Regulations for Membership under General Rules and Regulations (GR).]

Proposed Revision (Redlined)

VII - PROCEDURE FOR LESSEES AND RENTERS OR APPOINTMENT OF PROPERTY MANAGER

Whenever a property owner decides to lease, rent or appoint a property manager to their property,

Member Services is available to assist with this process. Requirements that must be met by the prime member are as follows:

- Member must provide proper identification and documentation.
- Only one (1) lease or rental agreement will be accepted per property.
- A Lease Authorization Form must be completed and signed. The prime member is required to indicate whether they are relinquishing all recreational privileges including boating rights, dock slip rentals, and equestrian boarding ~~and permanent guest privileges~~ to the lessee NOTE: A lessee is eligible for privileges with a minimum one (1) year lease only.
- When applicable, the signature and name of the Property Manager must be provided on the Lease Authorization Form. Additionally, an Appointment of Property Manager(s) / Owner's Agent(s) Form must also be completed, signed and on file with CLPOA.
- Required fee must be paid.

The prime member is responsible for the actions of his / her tenants and the tenants' family Members and guests as well as for any fines. [For additional information, refer to Section III - Rules and Regulations for Membership under General Rules and Regulations (GR).]

Revised Rule

VII - PROCEDURE FOR LESSEES AND RENTERS OR APPOINTMENT OF PROPERTY MANAGER

Whenever a property owner decides to lease, rent or appoint a property manager to their property, Member Services is available to assist with this process. Requirements that must be met by the prime member are as follows:

- Member must provide proper identification and documentation.
- Only one (1) lease or rental agreement will be accepted per property.
- A Lease Authorization Form must be completed and signed. The prime member is required to indicate whether they are relinquishing all recreational privileges including boating rights, dock slip rentals, and equestrian boarding to the lessee NOTE: A lessee is eligible for privileges with a minimum one (1) year lease only.
- When applicable, the signature and name of the Property Manager must be provided on the Lease Authorization Form. Additionally, an Appointment of Property Manager(s) / Owner's Agent(s) Form must also be completed, signed and on file with CLPOA.

- Required fee must be paid.

The prime member is responsible for the actions of his / her tenants and the tenants' family Members and guests as well as for any fines. [For additional information, refer to Section III - Rules and Regulations for Membership under General Rules and Regulations (GR).]

ACTIVITIES DEPARTMENT

Senior Center Dept. 19

- The Senior Committee meets at the Senior Center for their regular scheduled meeting on 1st Tuesdays at 9 am.
- Planning for the Senior Holiday Boutique is underway, and vendors are being sought for the November 9 & 10 event. See Renee Griffiths or Kathy Barbay.
- 64 people participated in last month's free dinner from Ria at Sports Stop. September 29th there is another free dinner from Ria, more details to come.
- Senior Christmas party is Friday, December 13th this year.
- Linda Johnson is the chair for the Mardi Gras themed New Year's Party, planning happening now.
- Potluck and LCR is the last Sunday of every month, except November or December. Bring a dish to share and stay for the game or leave as you need after the meal.

Activities Dept. 50

- Taco's & Family fun! Join us at the Lodge: a great time was had by everyone!
- July 4th's new changes worked out well for the Community.
- Car Show planning is underway for the October 5th event.
- Activities is actively organizing Maui Sunday (return of the Tide pools and the Polynesian dancers on the beach and the 9/11 event.
- Park hours changed on May 1, 2024 – 8 am-10 pm.
- Community benches throughout community. Give Activities a call, send email or visit our website to order.
- Concerts At the Lodge 2024 Concerts
 - August 10 –**Craig Campbell**
 - November 2 – **Chayce Beckham**

Pool Dept. 54

- Summer Schedule
 - Sunday-Thursday
 - Lap Swim 6-10am
 - Open swim 10am- 9pm
 - Friday & Saturday
 - Lap Swim 6-10am
 - Open swim 10am-10pm
- Aqua Fitness
 - Monday through Friday 8 am & 9 am
 - Evening classes start June 3rd. Monday, Thursday & Friday
 - Day Pass- \$3
 - 10 classes punch card- \$25
 - Monthly unlimited punch card- \$35
- Swim lessons, Parent & Me, Water Polo
 - 1st week of our summer pool programming started June 17th.
 - No classes 4th of July week
 - Last day of lessons is Aug 2nd.
- Pool stats:
 - Month of July- total-4,332
 - Aqua fitness and lap swim – 654
 - Open swim – 7015

- **July 4th weekend – 1,379**
- Pool Movie night July 27th

Event & Activities Updates

Upcoming Events

- July 30 – Tacos & Family Fun
- August 10 – Craig Campbell
- August 16 – Movie Night at the Park, Indian Beach
- August 31 – Movie Night at the Pool
- September 1- Maui Sunday
- September 7 & 8 - Community Garage Sale
- September 11 - 9/11 Event
- September 14 - Kids Fishing Derby W/ Bassmasters
- September 21 - HarborFest/ Tribute to Bon Jovi Concert by the Guild

Classes

- Active Fitness – new name, same class
 - Tuesday & Thursday, 9:30-10:15 am @ the Lodge
- Dance Cardio – Get Fit with Sticks
 - Thursday, 9:30-10:15 am @ the Lodge
- Cardio Toning Jam – New class from Amanda starting August 7
 - Wednesdays, 2-4 pm @ The Lodge
- Mindfulness & Mobility
 - Monday, 9:30-10:15 am @ the Lodge
- Line Dancing
 - Tuesdays (Basic Introduction), 1-2 pm @ the Lodge
 - Tuesdays (Beginners), 2-4 pm @ the Lodge
 - Wednesdays (Improvers), 2-4 pm @ the Lodge
- Restorative Yoga
 - Thursdays, 7-8 pm @ the Lodge
 - Cancelled all of July

Committees

Senior Committee – no open positions

Report presented by *Carrie Pratt, Sr. Activities Manager*

COMMUNICATION REPORT

Goals & Campaigns – July 2024

Goals & Objectives

The primary goals of the Communications team this fiscal year are:

- **Foster Community Engagement:** Promote community engagement through social media and digital platforms to connect with the Canyon Lake POA.
- **Build Greater Transparency:** Provide regular updates on projects, publicize key decisions, and make relevant resources easily accessible.
- **Promote Community Recreation & Events:** Highlight local events, club functions, and recreational opportunities to encourage community participation and support.
- **Improve Information Dissemination:** Utilize various communication channels to ensure accurate and timely information reaches community members.
- **Promote Revenue-Generating Amenities:** Support marketing efforts for golf course, restaurants, Happy Camp, propane sales, online store, and gift cards. Emphasize weddings and banquets at the Lodge.
- **Enhance Online Digital Services:** Improve the website's knowledge base, feature event pages, and provide online facility schedules.

Looking Forward

In consideration of our primary goals for this year, below are new campaigns we will be focusing on in the upcoming months:

- **Online Enhancements**
(in progress or coming soon)
 - Member Spotlight Page
 - Employee of the Quarter Page
- **Community Project Promotions**
 - Tennis Court Shade Area Project
- **Upcoming Event Promotions**
 - Concerts at the Lodge Series
Craig Campbell
Chayce Beckham
 - Movie Nights at the Pool
 - Movie Nights at the Park
 - Maui Sunday
- **Member Services Notices**
 - Annual/Permanent Guest Updates
 - Guest ePasses
 - Canyon Lake Virtual Tours (360)
 - Notify Us & Ask Us
- **Community Safety/Security**
 - Lake Warning Flags
 - Lake Emergency Markers
 - Canyon Lake Camera Program
 - Access & Traffic
 - Electric Bicycle Registration and Safety Awareness
- **Canyon Lake POA Merchandise Store Redesign**
- **Dining and Event Promotions at Restaurants**
- **Amenity Promotions**
 - Golf Annual Membership Campaign
 - Golf Daily Play Promotion
(Canyon Lake residents only)

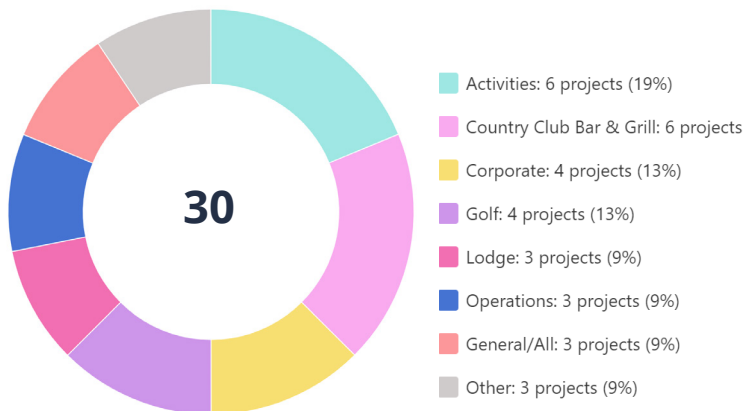
COMMUNICATION REPORT

KPI Dashboard – July 2024

ACTIVE CAMPAIGNS

July 2024

Below are the number of campaigns Communications managed during the month of July, broken down by the departments collaborated with for these campaigns.



HIGHLIGHTS

532

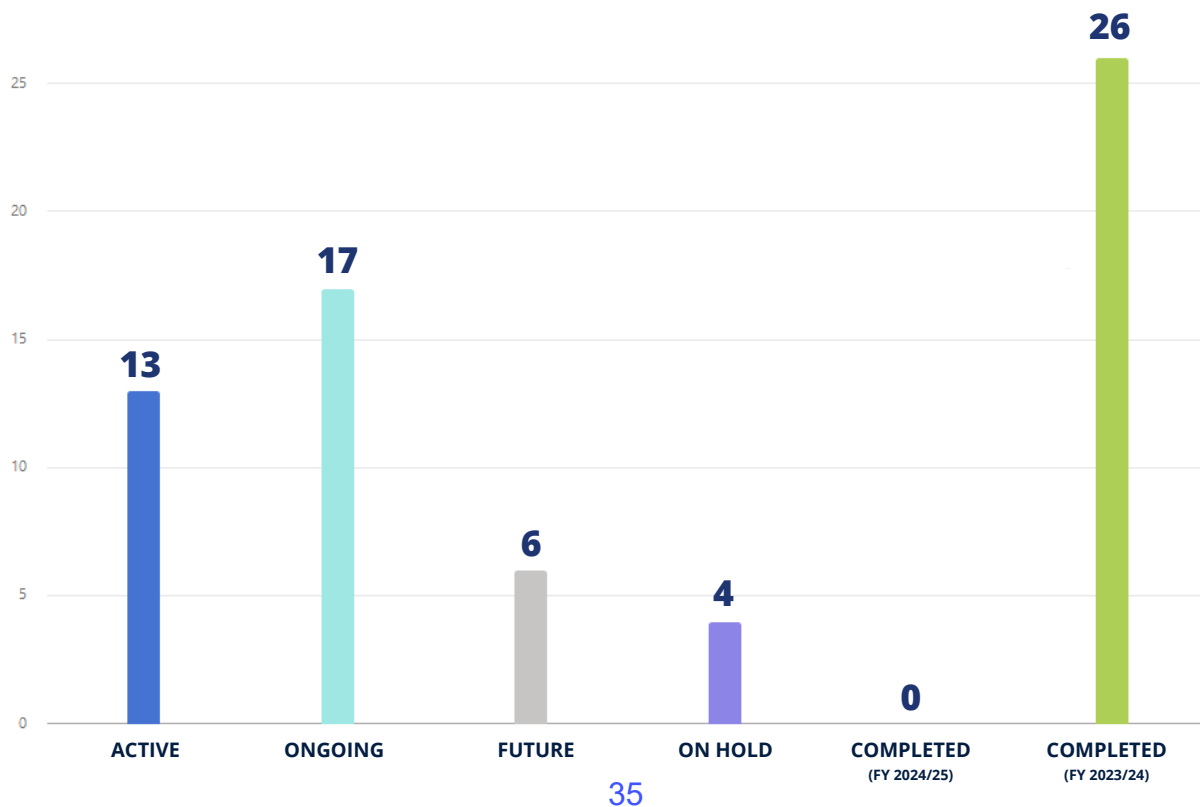
tasks completed
in July 2024

14

club events promoted
in fiscal year 2024/25

CAMPAIGN STATUS

Below is the status of the campaigns Communications manages. These numbers are tracked for the current fiscal year 2024/25 (May 1, 2024 through April 30, 2025).



FEATURE CAMPAIGNS – CANYON LAKE POA

July 2024

Community Promotions



**Pirates & Wenches
CRUISE & TIE-UP
Party**

SAT, JULY 13 & SUN, JULY 14

6:30 P.M. HOLIDAY HARBOR DOCKS

WWW.CLPOA.ORG



**CANYON LAKE KIDS FISHING
DERBY FUNDRAISER**

Tuesday, July 16, from 4 p.m. to 8 p.m.
Canyon Lake Lodge

Look for our booth at
Tacos & Family Fun Night!

SAVE THE DATE The annual Canyon Lake Kids Fishing Derby is on Saturday, September 14.



ASK US!
INSTEAD OF SEEKING ANSWERS ELSEWHERE

WE'RE HERE TO HELP!

ASK OUR TEAM

- BOARD OF DIRECTORS
BOARD@canyonlakepoa.com
- CORPORATE
CORPORATE@canyonlakepoa.com
- MEMBER SERVICES
MEMBERSERVICES@canyonlakepoa.com
- HOME IMPROVEMENTS
COMPLIANCE@canyonlakepoa.com
- COMMUNITY MAINTENANCE
OPSTEAM@canyonlakepoa.com
- ACTIVITIES & PARKS
ACTIVITIES@canyonlakepoa.com
- COMMUNICATIONS
MEDIA@canyonlakepoa.com
- COMMUNITY PATROL
SECURITY@canyonlakepoa.com

ASK THE SOURCE!
Skip social media and ask our friendly staff.

Get answers directly from us on everything from projects and road work to events, rates, or any other Canyon Lake POA services.

CANYON LAKE PROPERTY OWNERS ASSOCIATION PRESENTS

MOVIE
at the **POPK**

**JULY 12 @ INDIAN BEACH
MOVIE BEGINS AT DUSK**




TACOS & Family Fun

Tuesday, July 23
4 p.m. to 8 p.m. at the Lodge

FOOD
Food Specials in the Lodge Holiday Bay Room

Food Vendors:
Cali Porker BBQ, Kona Ice

DRINK SPECIALS
(Available in the Sunset Bar and Lounge)

FAMILY FUN
(Water Slides, Dunk Tank, Caricature Artists, Body Painter, Line Dancing, Games, and DJ Music)

CANYON LAKE PROPERTY OWNERS ASSOCIATION @canyonlakepoa

MOVIE
at the **POOL**

SATURDAY, JULY 27
Movie starts at dusk



Family Friendly Flick
Night Swimming
Family Fun

Our New Recreation Pages



Like & Follow For:

- Classes
- Activities
- Club Events
- Camps
- Pool News
- Parks & Beaches News
- Happy Camp News
- And More!

@canyonlakerecreation

**HELP PROTECT
OUR LAKE**



Zebra mussels have been detected in the Colorado River, and we must act now to prevent them from spreading to Canyon Lake.

WHAT YOU CAN DO:

- ✓ **Inspect:** Thoroughly inspect your boat and flotation devices after use in other bodies of water, particularly the Colorado River or other lakes.
- ✓ **Clean:** Remove all debris and mussels from your equipment.
- ✓ **Dry:** Ensure everything is completely dry before entering our lake.

CANYON LAKE PROPERTY OWNERS ASSOCIATION 36 @canyonlakepoa

CANYON LAKE CAMERA PROGRAM

FREE YARD SIGNS AND DECALS FOR PARTICIPANTS

AVAILABLE AT THE CANYON LAKE POA OFFICE



**SIGN UP FOR THE CANYON LAKE CAMERA PROGRAM
HELP KEEP OUR COMMUNITY SAFE**

REGISTER TODAY

WWW.CLPOA.COM/CAMERAS

CANYON LAKE PROPERTY OWNERS ASSOCIATION @canyonlakepoa

FEATURE CAMPAIGNS – CANYON LAKE POA

July 2024

Community Promotions

CANYON LAKE PARKS & RECREATION MONTH

VACATION PARK
 Pump Track | Playground | Exercise Stations
 Walking Paths | Picnic Areas | Shade Areas

CANYON LAKE PROPERTY OWNERS ASSOCIATION | @canyonlakepoa

CANYON LAKE PARKS & RECREATION MONTH

HOLIDAY HARBOR PARK
 Amphitheater | Playground | Beach & Swimming
 Volleyball | Community Events | Plus More!

CANYON LAKE PROPERTY OWNERS ASSOCIATION | @canyonlakepoa

CANYON LAKE PARKS & RECREATION MONTH

INDIAN BEACH
 Playground | Beach & Swimming | Fishing
 Grass & Shade Area | Community Events

CANYON LAKE PROPERTY OWNERS ASSOCIATION | @canyonlakepoa

HAPPY CAMP BROCHURE

CANYON LAKE HAPPY CAMP

WELCOME TO HAPPY CAMP

30550 Longhorn Drive | 951.434.5511

SITE SIZES
 SITES ACCOMMODATING UP TO 50 FEET
 Sites 01 - 05
 SITES ACCOMMODATING UP TO 40 FEET
 Sites 06 - 10, Sites 11 - 24, Sites 26 - 39
 SITES ACCOMMODATING UP TO 38 FEET
 Sites 01 - 05, Sites 10 - 24, Sites 26 - 39, Site 40
 Site 52 (non-sewer hookup)
 SITES ACCOMMODATING UP TO 34 FEET
 Sites 01 - 06, Sites 11 - 24, Sites 25 - 39, Sites 40 & 42
 Sites 50 & 52 (non-sewer hookups)
 SITES ACCOMMODATING UP TO 32 FEET
 Sites 01 - 06, Sites 11 - 24, Sites 25 - 39, Sites 40 - 44
 Sites 46 - 50 (non-sewer hookups), Sites 52 & 53 (non-sewer hookups)
 SITES ACCOMMODATING UP TO 28 FEET
 Sites 01 - 04, Sites 05 - 08, Sites 40 - 45
 Sites 46 - 55 (non-sewer hookups)
 Non-sewer hookups indicate that the site only has electricity and water hookups. No sewer hookups. Dump station is available approximately 1/2 mile east.

FACILITY HOURS
 The campground is open 365 days a year.
OFFICE HOURS
 8 a.m. - 4:30 p.m. daily
 (closed from 12 p.m. - 1 p.m. for lunch)
PROFANE
 10 a.m. - 3 p.m.
 (closed from 12 p.m. - 1 p.m. for lunch)
GAS DOCK
 9 a.m. - 4 p.m.
 (closed from 12 p.m. - 1 p.m. for lunch)
LAUNDRY ROOM
 8 a.m. - 8 p.m.
QUIET HOURS
 10 p.m. - 8 a.m.
 20-minute grace period. No amplified speakers, loud radios, television, or disturbances at any time.

HAPPY CAMP RATES (2024 - 2025)
LAKEFRONT (with full hookups)
 Sun - Thurs \$40 Fri & Sat \$55
 Holidays \$65 Nov 1 - Apr 30 Discount \$10
OFF-WATER (with full hookups)
 Sun - Thurs \$44 Fri & Sat \$49
 Holidays \$60 Nov 1 - Apr 30 Discount \$10
TENT SITES
 Sun - Thurs \$39 Fri & Sat \$44
 Holidays \$55 Nov 1 - Apr 30 Discount \$10

SECURING A SITE
 Reservations may only be made online or in person; reservations by phone are not permitted. Sites may be booked as early as six (6) months in advance.
 Only two (2) reservations are permitted per tract lot from May 15 to September 14.

HOLIDAY BOOKING RULES
 Reservations for Memorial Day and Labor Day weekends (beginning on Friday) may be made 14 days in advance of the holiday weekend, and can only be made in person at Happy Camp (not online).
 Reservations for the 4th of July holiday are awarded through an online lottery style drawing that takes place each year at least one week preceding the holiday. Members who win a site must make payment for the three-day minimum reservation in person at Happy Camp following their site selection with staff.

Scan the QR code with your phone or visit www.cllpoa.com/camp to reserve your site online.

Restaurant Promotions

CANYON LAKE COUNTRY CLUB BAR & GRILL

SUMMER Signature Cocktails

CANYON LAKE COUNTRY CLUB BAR & GRILL

OpenTable

Diners' Choice 2024

CANYON LAKE COUNTRY CLUB BAR & GRILL
 VOTED AS ONE OF THE BEST RESTAURANTS BY OPENTABLE DINERS

CANYON LAKE LODGE

CONTEST GIVEAWAY

COMMENT YOUR FAVORITE DISH BY FRIDAY, JULY 19, FOR A CHANCE TO WIN A \$25 GIFT CARD!
 WINNER WILL BE ANNOUNCED ON SATURDAY, JULY 20.

@thecanyonlakelodge

SUNSET LOUNGE AND TERRACE

LUNCH TIME!
 12 P.M. - 4 P.M. | WEDNESDAY - SUNDAY

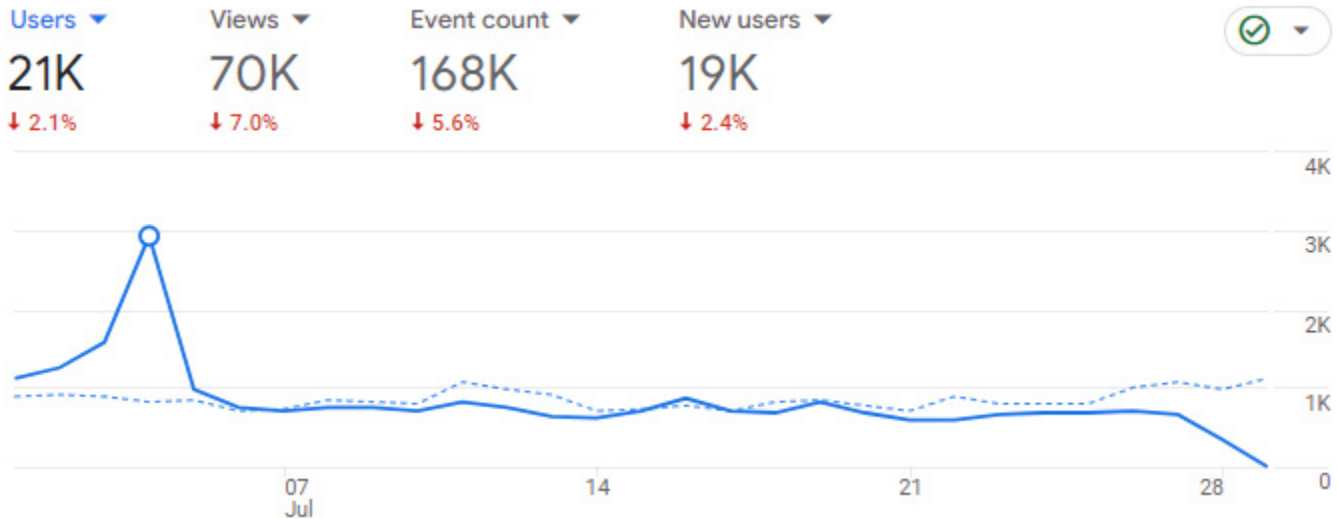
STOP BY THE LODGE FOR LUNCH FROM 12 P.M. TO 4 P.M. EVERY WEDNESDAY THROUGH SUNDAY AND ENJOY THE LAKE VIEWS FROM OUR PATIO!

@thecanyonlakelodge

COMMUNICATION REPORT

Website Highlights – July 2024

Website Analytics Highlights



Top 15 Visited Website Pages

Page title and screen class	Views	Users	Views per user	Average engagement time	Event count
	↓				All events
	69,775 100% of total	20,931 100% of total	3.33 Avg 0%	1m 14s Avg 0%	167,920 100% of total
1 Home - Canyon Lake POA	14,912	7,097	2.10	30s	40,290
2 Login - Canyon Lake POA	5,341	2,306	2.32	42s	12,128
3 4th of July Fireworks - Canyon Lake POA	5,033	3,311	1.52	38s	14,827
4 Pickleball - Canyon Lake POA	2,013	399	5.05	56s	4,388
5 Camping - Canyon Lake POA	1,962	1,115	1.76	45s	5,207
6 My Info - Canyon Lake POA	1,837	874	2.10	52s	3,813
7 Reservations - Canyon Lake POA	1,518	1,016	1.49	4s	3,683
8 Search - Canyon Lake POA	1,316	669	1.97	49s	2,688
9 Events - Canyon Lake POA	1,299	813	1.60	49s	2,863
10 Restaurant - Canyon Lake POA	1,146	856	1.34	16s	2,759
11 Memberships - Canyon Lake POA	1,072	662	1.62	46s	2,261
12 Events Reservation - Canyon Lake POA	1,067	645	1.65	25s	2,354
13 Home - Lighthouse Restaurant	1,063	501	2.12	18s	2,634
14 Make Payment - Canyon Lake POA	1,020	576	1.77	1m 37s	1,940
15 Pool - Canyon Lake POA	878	483	1.82	44s	2,134

COMMUNICATION REPORT

Social Media Highlights – July 2024

PERFORMANCE SUMMARY

22,227

Followers
Total

488

Published
Posts

439,015

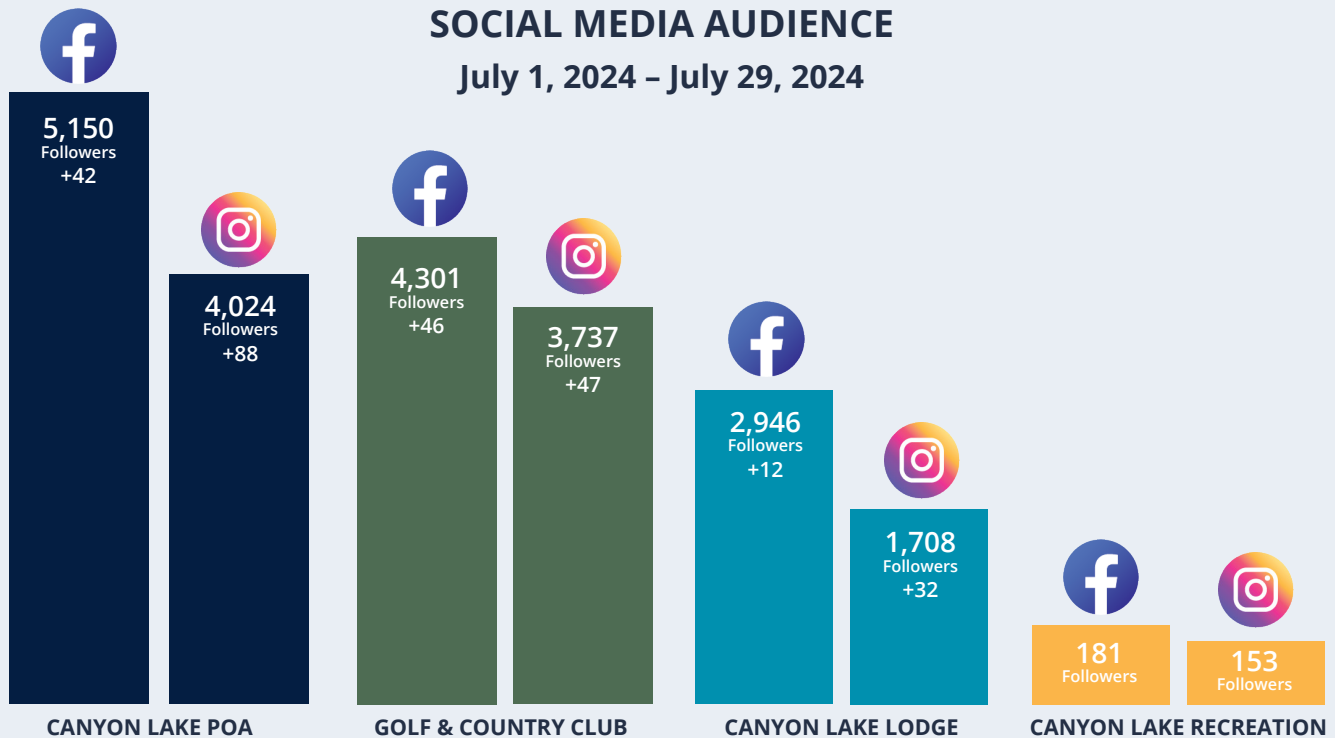
Page
Impressions

303,788

Post
Impressions

SOCIAL MEDIA AUDIENCE

July 1, 2024 – July 29, 2024



PROFILE SUMMARY

Profile	Followers	Growth	Clicks	Engagment	Reach	Impressions
Canyon Lake POA Facebook	5,150	42	4,437	5,926	99,312	104,708
Canyon Lake POA Instagram	4,024	88	58	2,649	76,964	74,637
Golf & Country Club Facebook	4,301	46	1,864	5,718	38,616	95,495
Golf & Country Club Instagram	3,737	47	39	313	9,542	7,013
Canyon Lake Lodge Facebook	2,946	12	1,088	2,516	31,970	61,988
Canyon Lake Lodge Instagram	1,708	32	51	217	12,224	11,461
Canyon Lake Recreation Facebook	181	n/a	39	152	2,745	2,972
Canyon Lake Recreation Instagram	153	n/a	5	165	2,002	2,149

COMMUNICATION REPORT

Email Highlights - July 2024

EMAIL DASHBOARD - JULY 2024

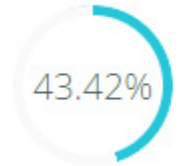
59196

DELIVERED

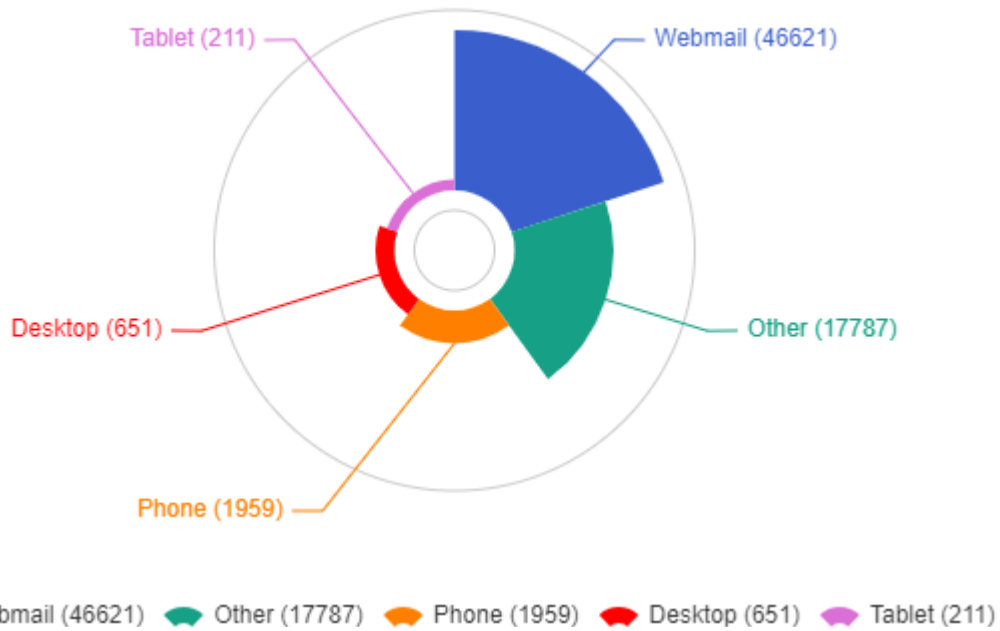


27908

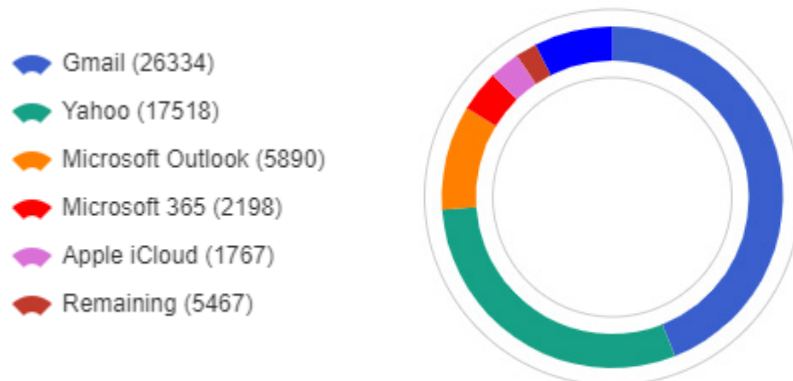
UNIQUE OPENS



TOP DEVICE OPENS JULY 2024



DELIVERY BY EMAIL CLIENT JULY 2024



COMMUNITY PATROL REPORT

June 2024

Community Patrol’s primary functions are to provide the community with services that include access control at the entry gates, Rules and Regulations compliance, and incident observation and reporting to the Association. Community Patrol’s services do not replace the services of outside public safety agencies such as law enforcement, fire services, medical services, city code enforcement, etc. In the table below, the “Calls for Service” column reflects the number of calls made by community members based on the violation type.

Citations Issued

Citations Issued	April		May		June		B/W Prior Year	
	Calls for Service	Cites	Calls for Service	Cites	Calls for Service	Cites	Calls for Service	Cites
Speeding	0	0	0	0	1	8	2	6
Parking	70	458	86	336	75	479	38	500
Unauthorized Entry	64	25	78	11	80	17	28	13
E-Bikes	34	17	48	22	28	22		1
Noise	14	2	21	3	42	7	34	6
Failure to stop at a stop sign	0	0	0	0	0	14	0	1
Illegal Riding/Towing	0	0	0	0	0	7	0	0

Additional Information

	April	May	June
Total Calls for Service	132	407	444
Call for Service – Unable to Locate	21	18	25
Guest Citations	299	273	339
Service Provider Citations	2	1	0
Member Citations	232	225	356
Warning Citations	392	407	444
Speed Trailer citations	47	56	36
Vandalism	9	9	8
Property Damage	14	19	31

Misc. Violations	73	121	118
------------------	----	-----	-----

Two Guest Lane Entry Protocol*

	April	May	June
Total time in minutes	122	55	431
• Main Gate	107	37	372
• East Gate	15	18	59

*If traffic volume in the guest lane backs up into the nearest intersection, staff in the middle lane will temporarily begin to issue guests passes to improve traffic flow.

Report presented by: *Zachary Wells (Community Patrol Captain)*

31512 Railroad Canyon Road, Canyon Lake, CA 92587
951.244.6841
www.canyonlakepoa.com

Marine Patrol Report

July 2024
(6/25-7/28)

Marine Patrol’s primary functions are to provide the community with services that include Quagga Mussel and boat safety inspections, Rules and Regulations compliance, and incident observation and reporting to the Association. In the table below, the “Calls for Service” column reflects the number of calls made by community members based on the violation type.

Citations Issued

CITATION		MAY	JUNE	JULY
LM.2.5	Expired/No Reg (State)	3	16	4
LM.2.6	Expired/No Reg (CLPOA)	0	1	2
LM.2.7	Expired/No Reg at a dock or lift	0	104	4
LM.6.7	Excessive Wake in NO wake zone	1	2	0
LM.7.3	Reckless behavior while operating a motorized boat	0	1	0
LM.9.11	Plowing	0	0	0
GR.2.18a	Loud Noise	0	0	0
GR.4.4	Fishing License	0	0	0
GR.6.2c	Failure to present valid ID	2	0	0
	Other	0	0	6
TOTAL		6	124	16

Warnings Issued

WARNING		MAY		JUNE		JULY	
		VERBAL	WRITTEN	VERBAL	WRITTEN	VERBAL	WRITTEN
LM.2.5	Expired/No Reg (State)	6	0	4	0	0	0
LM.2.6	Expired/No Reg (CLPOA)	3	0	5	0	3	0
LM.2.7	Expired/No Reg at a dock or lift	0	0	0	0	0	0
LM.6.7	Excessive Wake in NO wake zone	4	0	7	0	55	0
LM.7.3	Reckless behavior while operating a motorized boat	10	0	5	0	4	0
LM.9.11	Plowing	5	0	4	0	6	0
GR.2.18a	Loud Noise	0	0	1	0	1	0
GR.4.4	Fishing License	2	0	2	0	0	0
GR.6.2c	Failure to present valid ID	4	0	2	0	0	0
	Other	16	0	21	0	30	12
TOTAL		50	0	51	0	99	12

Additional Information

	MAY	JUNE	JULY
Total Calls for Service	476	349	246
Boat Safety Inspections	410	269	123
Boat Tow (Out of Fuel/Mechanical)	14	17	29
Boat Tow (Adrift)	2	2	1
Battery Assist	1	3	2
P&C Inspector Escort Hours	14	15	21
Fish & Game/Other Escort Hours	0	2	0
Fishing License Checks	14	4	2
Quagga Inspection	38	19	50
White Tag Applied	31	32	40
Quarantine Tag Applied	0	0	1
Debris/Other Retrieval & Disposal	13	6	8
Days @ Yellow Flag	0	0	0

Boat Operating Hours

	Start Hrs	End Hrs	MAY	JUNE	JULY
Boat 1	2185.2	2405.8	145.8	150.3	220.6
Boat 2	1593.8	1821.4	134.2	122.8	227.6
Boat 3	993	1025.4	12.4	3.8	32.4
Boat 4	1465.2	1515.5	37.5	18	50.3
TOTAL			329.9	294.9	530.9

Boat Operating Hours & Percentage by Location

	MAY		JUNE		JULY	
	Hours	%	Hours	%	Hours	%
Main Lake	181.5	55	166	56.3	302	56.9
East Bay	136	41.2	125.1	42.4	196.5	37
North Ski	12.4	3.8	3.8	1.3	32.4	6.1

Incident Report Summary

	MAY	JUNE	JULY
Reports	1	1	0

Incident Report Details

Location	Incident Description

Report presented by: *Dave Martilla (Marine Patrol Captain)*

Date: 8/6/24

To: Board of Directors

From: Planning and Compliance Department – Cheryl Mitchell
Department Report - ACC Committee Overview

Total current items monitored by the department **2053** which includes permit due dates, violations, extension, and escrow inspections, last month **2145**.

Permit Breakdown

1. **1218** Open permit – up
 - a. **67** - new home/major additions – no change
 - b. **4** – ADU/JADU – up
 - c. **152** - lakeside permits - up
 - d. **89** - solar panel permits - down
 - e. **42** - fence permits – up
 - f. **38** - pool permits – up
 - g. **15** - dumpster/pod permits - up
 - h. **364** – Same Day Permits - down
 - i. **255** - Improvements (multiple types) - down

Violation/Escrow Breakdown

1. **748** Open violations – down
2. **33** Open escrows – down

ACC Committee Overview

1. Total of **208** items reviewed – down
2. Total of **145** permits approved - down

Items reviewed – Permit Breakdown

1. New Home Reviewed/Permit (**2**) - no change
2. ADU/JADU (**2**)
3. Grading Permit (**0**) – no change
4. Improvements (**38**) – down
5. Lakeside Improvement (**14**) -down
6. Recorded Variance (**8**) – down
7. Rejected Applications (**19**) – down
8. Re-Submittal's (**10**) - down
9. Permit issued same day (Over the counter) (**71**) - down
10. Preliminary Applications (**8**) - up

Member Complaints

1. **51** Complaints investigated (**2** months) - up.
2. **11** already written. – up

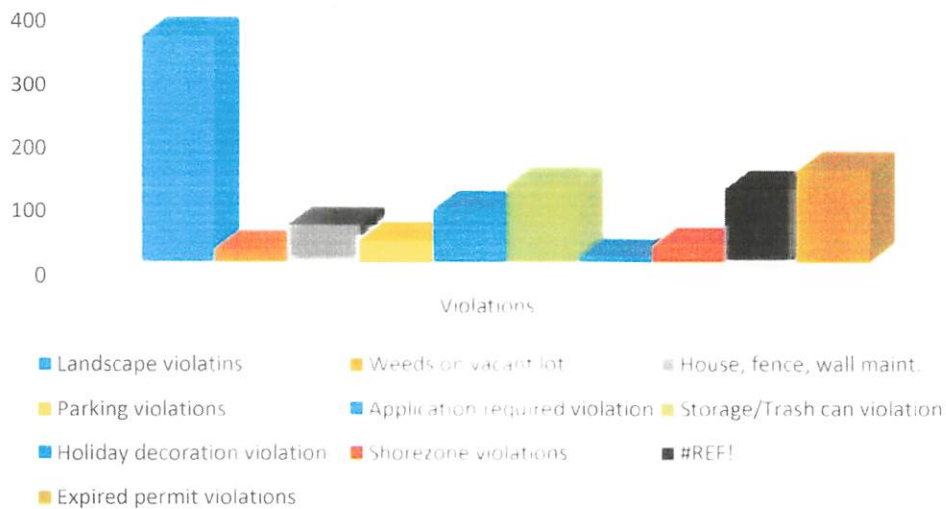
Letter - Compliance

1. **270** - compliances – down
2. **135** Courtesy Notices – down

The self-help vacant lots were abated June 3-7, however, there have been 12 lots that have been re-written due to weed growth since March of this year.

Violation Breakdown Chart

Chart Title



Violations graph - most to least

1. Landscape violation
2. Expired permits
3. Others
4. Storage/Trash cans
5. Application required
6. House, fence, wall maintenance
7. Parking violations
8. Shorezone
9. Weeds on vacant lots
10. Holiday decorations

Cheryl Mitchell
Planning and Compliance Manager

RESERVE ITEMS & CIP SUMMARY

Repair and replacement reserve items and CIP were scheduled and/or coordinated during the month of July. Refer to attached reports for additional information.

OPERATIONS DEPARTMENT

In July, Operations worked on Board Approved Projects, Reserve Items, CIP, and Committee recommendations and requests.

Completed Projects

- **Sunset Beach Trash Cans** – (12) new park trash cans have been installed along the beach walkway and surrounding area.

Developing Projects

- **Golf Course Hole #2 Tee Box** – Plans to rebuild new pathway during closures in October.
- **Storm Drain Repairs - Fairweather & San Joaquin** – Concrete forms are being fabricated to complete repairs on Fairweather Drive, while we await lake levels to drop to repair San Joaquin Drive.
- **Tennis Court Shade Structure** – Received final sign off from the Building Department. Landscaping will be finished in August.
- **Bike Racks** – More bike racks are being installed at (5) locations in the community.
- **Lodge Ping-Pong Table** – Exploring options for a possible concrete ping-pong table between the Lodge Restaurant and the Pool area, recommended by committee members.
- **Parking Lot Slurry Seal** – Plans to schedule during closures in October.

Functions with Staff Assistance

- Operations staff assisted with the set-up and break-down for multiple clubs and POA events at different locations around the community that included the Annual Fourth of July festivities, along with the Fine Arts Shania Twain Tribute Concert.
- Operations worked closely with staff at the POA, Country Club & Lodge providing event assistance for many private member parties, weddings, and meetings.

General Maintenance Items

- **Resident Matters** – Responded to residential requests, questions, and/or concerns as they occur.
- **Vandalism** – Vandalism reports included are for the previous month (June); the vandalism report for the current month is in progress. Acts of vandalism are a serious problem throughout the community; if any residents are witness to these acts, please contact Community Patrol at (951) 244-6841 ext. 410.

Public Works / Grounds Maintenance

- **Public Works** – Streets, gutters and storm drains were monitored for debris and standing water.
- **Weed Abatement** – Operations is consistent in maintaining monthly weed abatement in easements, parks, and other common areas.
- **Tree Maintenance** – Schedule has been established with sourced vendor and is set by priority upon feedback from the arborist. Operations assists on an as needed basis.

Landscape Maintenance

Operations communicates with Landcare Logic on a routine basis to ensure landscape-related matters and any maintenance improvements are addressed as needed.

- No major issues to report this month.

Golf Course Maintenance

Operations has communicated any Golf Course related matters and maintenance improvements to the Golf Course Superintendent at Bright View as needed.

- **Hole Nine** – Bids are still being reviewed to weed abate along hole nine fairway of the Golf Course.

Parks and Beaches

- No major issues to report this month.

Regulatory / Compliance

- **Holiday Harbor Snack Bar Permit** – Annual renewal of our Holiday Harbor Snack Bar Permit was completed for this year and is now valid through 2025.

Safety / Training

- **Eye Safety in the Workplace** – This month's safety meeting was conducted by Chuck Hippenstiel from the Safety Compliance Company on Eye Safety in the Workplace explaining to staff how we can prevent damage to the eyes and or eye loss at work with minimal effort and money by using safety glasses and taking safety precautions as needed and required per job tasks and hazardous materials.
- **Safety of Extension Cords** – Staff learned the safety of extension cord use in the workplace. Topic included discussion of when, where and how to safely and properly use extension cords.
- **Safety of Compressed Gases** – Staff was educated on compressed gases; the many hazards they can cause along with the safe ways to use, store and transport compressed gases within the workplace.

EQUESTRIAN CENTER

- No major issues to report this month.

HAPPY CAMP CAMPGROUND

- No major issues to report this month.

COMMITTEES / WORK GROUPS

Refer to the recap below for Committee updates for the month of July.

Green Committee: The Green Committee met on July 11th, 2024, in the Magnolia Room at the Country Club. The following agenda items were addressed by the Green Committee:

- Golf Course Inspection

The Green Committee meets on the 2nd Thursday of the month in the Magnolia Room at the Country Club. The next scheduled meeting is on August 8th, 2024, at 1:00pm.

Facilities Planning Committee (FPC): The Facilities Planning Committee met on July 11th, 2024, in the Magnolia Room at the Country Club. The scheduled meeting for June was cancelled. The following agenda items will be followed up on by the Facilities Planning Committee:

- Causeway Tunnel Water Level Gauge
- Golf Course Tunnel Assessment
- Possible Causeway Replacement
- Yacht Club Facilities Request
- Causeway Signage
- (5)-Year Plan Re-Evaluation

The FPC Committee meets on the 2nd Thursday of the month in the Magnolia Room at the Country Club. The next scheduled meeting is on August 8th, 2024, at 3:30 pm.

Recreation Committee: The Recreation Committee met on June 11th, 2024, in the Conference Room at the POA. The following agenda items were addressed by the Recreation Committee:

- Ideas for Amenities at Existing Facilities & Playgrounds
- Interviewing Process for Vacancies on the Committee
- Decision to Meet Every Other Month

The Committee meets on the 2nd Tuesday of every other month in the Conference Room at the POA. The next scheduled meeting has been rescheduled to August 19th, 2024, at 4:00pm.

Tuesday Work Group (TWG): The Tuesday Work Group met on June 25th, 2024, for their last working Tuesday of the season and will resume meetings later this year. The committee will be dark through the summer.

The next TWG meeting is scheduled for October 29th, 2024, at 1:00pm.

DIRECTOR'S MESSAGE

The busiest season of events is nearly over. We have succeeded another year of fabulous Fourth of July festivities; the annual holiday continues to bring joy and fun-filled weekends to our community. Summer fun is continuing with members and their guests' enjoying amenities around the community. Taco Tuesdays are coming to an end and went great this year with the newly constructed front patio and stage there at the Lighthouse Restaurant. Operations did wonderfully in assisting with the many scheduled events recently including the latest Fine Arts Guild Concert tributing Shania Twain. We are excited to move forward with installing bike racks at various parks to create an organized and safer environment for the community cyclist to utilize; these racks are modernized in size to accommodate all styles of bikes. Projects are continuing and staff is staying busy.



Presented By: *Steve Schneider, Director of Operations*

VANDALISM REPORT
June 2024

W.O. #	I.R. #	DATE	LOCATION	WORK REQUESTED	MATERIAL COST	HRS	TOTAL	MATERIAL USED
331579	N/A	5/20/2024	COMMON AREA	CHECK PERIMETER FENCING	\$5.00	1	\$60.00	CHAIN LINK FENCE
331570	3348393	5/20/2024	COMMON AREA / ROAD RUNNER PARK	CLEAN MARKINGS FROM WALLS OF BOTH RESTROOMS	\$5.00	0.5	\$32.50	GENERAL CLEANING SUPPLIES
331661	N/A	5/30/2024	GOLF COURSE / 6TH HOLE	REMOVE GRAFFITI ON GOLF COURSE PATH	\$0.00	1	\$55.00	LABOR TIME ONLY
331774	N/A	6/11/2024	LAKE	REPLACE FIRE EXTINGUISHER CABINET AT RENTAL DOCKS	\$38.83	0.5	\$66.33	FIRE EXTINGUISHER CABINET
331679	3379779	6/3/2024	COMMON AREA / EMERALD PARK	TRACTOR OUT RUTS IN LANDSCAPE	\$0.00	0.5	\$27.50	LABOR TIME ONLY
331683	3379890	6/3/2024	COUNTRY CLUB	REMOVE SPRAY PAINT FROM GOLF CART	\$0.00	5.5	\$302.50	LABOR TIME ONLY
331695	N/A	6/3/2024	COMMON AREA	CHECK PERIMETER FENCING	\$66.40	2	\$176.40	BARBED WIRE & HOG RINGS
331727	N/A	6/6/2024	GOLF MAINTENANCE YARD	REPLACE LOCK TO GOLF MAINTENANCE YARD	\$73.07	1.25	\$141.82	PAD LOCK
331738	3388688	6/7/2024	COMMON AREA / LUCKY COVE	RE-SECURE GATE CLOSURE	\$0.00	1	\$55.00	LABOR TIME ONLY
331765	N/A	6/10/2024	COMMON AREA	CHECK PERIMETER FENCING	\$14.00	1	\$69.00	HOG RINGS
331822	N/A	6/14/2024	REDWOOD DR / CASTLE CRAIG DR	REPLACE STREET SIGNS DUE TO GRAFFITI	\$271.88	4	\$491.88	STREET SIGNS
331824	3408629	6/17/2024	COMMON AREA / SIERRA PARK	REMOVE MARKINGS FROM WALL OF MEN'S RESTROOM	\$5.00	0.25	\$18.75	GENERAL CLEANING SUPPLIES
331836	N/A	6/17/2024	COMMON AREA	CHECK PERIMETER FENCING	\$39.00	2	\$149.00	CHAIN LINK FENCING & HOG RINGS
331847	N/A	6/18/2024	TENNIS COURTS	REPLACE BROKEN GATE HINGES AT COURT #4	\$13.00	2	\$123.00	HINGES
331905	N/A	6/24/2024	COMMON AREA	CHECK PERIMETER FENCING	\$7.00	1	\$62.00	HOG RINGS
331916	3426446	6/26/2024	COMMON AREA / HOLIDAY HARBOR	PATCH & PAINT SNACK BAR WALL	\$11.32	7	\$396.32	MORTAR MIX & PAINT
331930	N/A	6/26/2024	GOLF COURSE / 17TH HOLE	REPAIR FENCING	\$26.50	2	\$136.50	CHAIN LINK FENCE & HOG RINGS

\$576.00 \$ 32.50 \$2,363.50
\$ 1,787.50

Canyon Lake Property Owners Association
Repair & Replacement Fund Expenditures

	2021-2024 To Date Ending April 30, 2023	2024-2025 To Date Ending June 30, 2024	Project Totals 5/1/21 to 05/31/24
	-	-	-
Admin Int	-	-	-
#2146 Interior Floor, Carpet	18,913	-	18,913
#1010 Int. - Carpeting	18,775	-	18,775
#1032 Admin - Thermostat	1,745	3,879	5,624
#1019 Admin - Defibrillator	2,240	-	2,240
Admin IT	-	-	-
#1036 Aadmin IT - Servers	23,932	-	23,932
#1047 Battery Back Up	2,047	-	2,047
HVAC Units	-	-	-
#1421 HVAC Country Club	12,800	-	12,800
#1055 HVAC POA	11,253	-	11,253
#1050 HVAC #21	11,500	-	11,500
#1052 HVAC #23	10,500	-	10,500
#1053 HVAC #24	10,500	-	10,500
#1056 HVAC #27	12,675	-	12,675
#1057 HVAC #28	11,150	-	11,150
#8063 HVAC Equestrian	9,500	-	9,500
Park Equipment & Furnishings	-	-	-
02-2209-00 Harrelson Park Dock Replacement \$59,700	58,858	-	58,858
#7021 East Port - Basketball Court - Light Fixtures	3,613	-	3,613
#0405 Park Equipment-Sunset Beach	31,625	-	31,625
#1005 Diamond Point Park - Playground Equipment	22,345	-	22,345
#20031 Restroom - Roadrunner Park	3,687	-	3,687
#6022 Dock - Indian Beach	34,768	-	34,768
#16018 Indian Beach Trash Receptacles	2,648	-	2,648
#15005 Holiday Harbor Trash Receptacles	1,787	-	1,787
2-1904-01 Small Dog Park \$33,363.75	7,995	-	7,995
2-2105-00 Large Dog Park Phase #2 \$105741.70	122,721	-	122,721
#20057 Lift Station Sierra Park	13,100	-	13,100
02-2209-01 Holiday Harbor Park Dock \$194,412.00	206,526	-	206,526
#16007 Indian Beach - Furniture	5,027	-	5,027
#18012 - Indian Beach Restrooms	4,985	-	4,985
#24009 - Tennis Court Restrooms	3,650	-	3,650
2-2303-00 Pickleball Courts Phase 2 (Resurfacing)	29,800	-	29,800
Gault Field	-	-	-
#1200 Gault Field - BBQ Station	1,583	-	1,583
#12011 Gault Field - BBQ Station	2,246	-	2,246
#12041 Gault Field - Lights (2)	6,000	-	6,000
#1309 Gault Field - Netting & Shade Cover	11,310	-	11,310
#1305 Gault Field - Field #2 Lights	10,000	-	10,000
#12033 Gault Field #1 - Lights	12,125	-	12,125
#12040 Gault Field #2 - lights	9,425	-	9,425
#12051 Gault Field #4 - Fence, Chain Link	2,350	-	2,350
#12003 Gault Field - Netting	6,800	-	6,800
#12013 Gault Field - Roof, Tile, Replace	2,775	-	2,775
#12052 Gault Field #4 - Shades	2,193	-	2,193
#12043 Gault Field #2 - Shade Structure	4,925	-	4,925
#12048 Gault Field #3 - Shades	3,243	-	3,243
Equestrian	-	-	-
#1174 Equestrian - Sand Replacement	80,190	-	80,190
#1179 Equestrian Repairs	19,113	-	19,113
#1181 Equestrian - Fence Vinyl	5,800	-	5,800
#8065 Equestrian - Residence, Replace	8,061	-	8,061
#8069 Equestrian - Viewing Stand (Lower) Refurbish	2,350	-	2,350
Restaurant Equipment	-	-	-
#18082 Ice Machine Lodge	14,500	-	14,500
#0901 Lodge Fire Suppression Cylinders	-	-	-
#0901 Misc. Restaurant Equip	11,294	-	11,294
#2117 Salad/Sandwich Prep Station	3,850	-	3,850
Furniture	-	-	-
#1793 Furniture - Lodge Pool View	11,854	-	11,854
#0903 Furniture Corporate Office	7,194	-	7,194
#1579 Furniture Senior Center	-	-	-
#22010 Senior Center - Tables	1,453	-	1,453
Event chairs	1,838	-	1,838
Lodge	-	-	-
#17018 Lodge - Fridge	2,980	-	2,980
#18109 Lodge - HVAC #2	27,750	-	27,750
#18110 Lodge - HVAC #3	27,750	-	27,750
#18016 Lodge - Ext. Patio (Resurface)	4,200	-	4,200
#18023 Lodge - Ext. Fencing/Rails	5,875	-	5,875
#18034 Lodge - Roof Plumbing	39,197	-	39,197
#1526 Lodge - Food Prep Station	8,357	-	8,357
#1168 Lodge - Tennis Courts, Resurface	34,950	-	34,950
#0910 Lodge - Remodel	14,955	-	14,955
#18039 Lodge - Restroom	8,590	-	8,590
#18066 Lodge - Kitchen, Charbroiler	3,366	-	3,366
#18087 Lodge -Kitchen, Oven	9,935	-	9,935
#18099 Lodge - Kitchen, Skillet	22,848	-	22,848
#18056 Lodge - Holiday Bay, Stage Lights	51,178	-	51,178
2-2006 Lodge Front Patio/Event Space Design \$28k	23,055	-	23,055
#18102 Lodge Climate Wizard	2,544	-	2,544
#18137 Restroom Repairs	1,754	-	1,754
#24090 Lodge - Tennis Courts, Restrooms	4,250	-	4,250
#24012 Lodge - Tennis Courts, Shades	16,066	-	16,066
#18118 Lodge - Cameras	3,279	-	3,279
#18019 Lodge - Ext. Concrete Furnishings	24,515	-	24,515
#18013 Lodge - Elevator (Service), Cab Refurb	1,651	4,425	6,076
#18016 Lodge - Shelves	3,016	-	3,016
#18117 Lodge - Ceiling Panels	1,982	-	1,982
#18124 Lodge - Piano	2,850	-	2,850
#18035 Lodge - Ext. Roof, Tile	-	-	-
#18036 Lodge - Sewer Assessment/Repairs	3,800	-	3,800
#18050 Lodge - Holiday Bay, Lighting	4,080	-	4,080
#18054 Lodge - Holiday Bay, Stage Audio System	16,679	-	16,679
#18061 Lodge - Fire Alarm System	2,335	-	2,335
#18062 Lodge - Int. Floor, Carpet	2,633	-	2,633
#18078 Lodge - Kitchen, Freezer, Walk-in	50,782	-	50,782
#18140 Lodge - Carpets	6,148	-	6,148
#18141 Lodge - Sunset Beach Trash Receptacles	4,444	1,914	6,357
#2-2301-01 Lodge - Restaurant and Bar Renovation	2,333,685	-	2,333,685
#2-2311-00 Lodge Well Roof	51,160	-	51,160
Lodge Dining Room	-	-	-
Country Club	-	-	-
#1432 CC Undercounter Freezer	2,257	-	2,257
#1759 CC Replace Folding Grille	3,903	-	3,903
#4017 CC Fountain	3,697	-	3,697
#4053 CC Replace Range Burner - Unit#2	13,621	-	13,621
#4066 CC Magnolia Room - Furniture	9,922	-	9,922
#4068 Magnolia Room	3,550	-	3,550
#4074 CC HVAC #16	20,500	-	20,500
#1633 Main Gate - HVAC	6,000	-	6,000
#1635 Main Gate - Gate Operator	5,784	-	5,784
#1660 North Gate - Gate Operator	3,383	-	3,383
#18070 CC Kitchen Oven	16,505	-	16,505
#8019 Main Gate - Decal lane booth	2,500	-	2,500
#4048 CC Walk In Freezer	16,853	-	16,853
#4070 CC - Television	4,186	-	4,186
#4030 CC - Carpeting	8,782	-	8,782
#2019 CC - Bar, Sink	3,648	-	3,648
#4079 CC - Patio Furniture	9,401	-	9,401
#4015 CC - Bar, Cooler	7,088	-	7,088
#4011 CC - Ext, Door, Entry New	1,506	-	1,506

Canyon Lake Property Owners Association

Road Reserve Fund Expenditures Ending June 30, 2024

	2021-2024 Ending April 2024	2024 To Date Ending June 2024	Project Totals 5/1/21 to 5/31/24
3-2209-00 "Year Two" Engineering (\$284,710)	284,684	-	284,684
3-2306-00 "Year Two" Pavement Project (\$8,033,001)	5,415,928	2,562,481	7,978,409
3-2310-00 "Year Two" Concrete Work (\$301,790)	301,790	-	301,790
3-2104-01 Pavement Imp Plan Design	202,493	-	202,493
3-2102-00 Pavement Condition Index	94,514	-	94,514
3-2104-00 Campground - Misc Road Repairs	1,950	-	1,950
3-2201-02 Striping - (Holiday Harbor)	15,550	-	15,550
3-2201-01 Striping CLDS	6,450	-	6,450
#14017 - Traffic Signs	10,911	-	10,911
Misc Repairs	2,500	-	2,500
Traffic Study	2,900	-	2,900
Total Road Reserve Fund Acct 03-0670	6,339,670	2,562,481	8,902,151

3-2209-00 "Year Two" Engineering (\$284,710)
 3-2306-00 "Year Two" Pavement Project (\$8,033,001)
 3-2310-00 "Year Two" Concrete Work (\$301,790)
 3-2104-01 Pavement Imp Plan Design
 3-2102-00 Pavement Condition Index
 3-2104-00 Campground - Misc Road Repairs
 3-2201-02 Striping - (Holiday Harbor)
 3-2201-01 Striping CLDS
 #14017 - Traffic Signs
 Misc Repairs
 Traffic Study
 Total Road Reserve Fund Acct 03-0670

Canyon Lake Property Owners Association

FUND 05 CAPITAL IMPROVEMENT PROJECTS

Ending June 30, 2024

	2023-2024 Ending June 30, 2024	Project Totals 5/1/20 to 4/30/24
5-2111-01 Flag Poles	-	-
5-2004-00 Sierra Park North Pump Track Design & Engineering \$88,690.00	-	11,368
5-2010-03 Roadrunner Restroom Design \$31,800	-	239,230
5-2102-01 Mailbox Lighting Project \$145,320	-	29,798
5-2102-02 Sierra Park Shade Structures \$ 126,195	-	121,650
5-2102-03 Indian Beach Shade Project \$131,056	-	120,227
5-2105-00 Surveillance System -- Happy Camp	-	144,482
5-2105-01 Speed Trailer (3rd)	-	12,299
5-2105-02 Large Dog Park Phase 2	-	13,483
5-2105-03 Road Runner Park Restroom \$184,000	-	16,586
5-2106-00 Office Remodel P & C	-	215,569
5-2106-01 Sierra Park North \$2,200,000*	-	11,373
5-2107-00 Equestrian Center Barn Fans	-	2,178,563
5-2107-01 Lighthouse Restaurant & Bar Remodel	-	2,575
5-2108-00 Shade Canopy Lodge/Bar Patio	-	270
5-2108-01 Rob Caveney Park - Fencing	-	30,436
5-2111-00 Pickleball Courts Phase 2 Design	-	10,940
5-2111-00 Happy Camp Propane Dispenser	-	43,175
5-2109-01 Sprinklers POA and Conference Room	-	10,775
5-2203-00 Community Solar Project	-	3,071
5-2206-00 Country Club Patio Shade Project	-	7,920
5-2302-00 Pickleball Phase 2	-	73,525
5-2302-01 Lodge Patio Event Space	-	354,218
5-2303-01 Community Garden Area \$16,000	18,175.73	564,363
	-	18,346

5-2305-00 Senior Center Backup Generator \$22,200
 5-2308-01 Cameras \$10,880.70
 5-2307-01 Golf Shade \$6,636
 5-2309-01 Lodge Holiday Bay Room Speakers \$3,520
 5-2311-00 Community Signs
 5-2311-01 Tennis Area Shade Project \$319,530.96
 GM Authorized Expenditure Indian Beach Dock

-	20,700
-	19,255
-	6,636
-	3,520
-	5,795
122,974.00	266,136
2,337.19	4,213
143,486.92	4,560,497

Date: 8/6/24

To: Board of Directors

From: Planning and Compliance Department

Board Action/Resolution: Member Holly Durston Appealing ACC Denial Gate (Right Side) to Neighboring Property

T/L: 3868-304

Address: 29188 Big Range Rd

Rule Violation

Member Since August 25, 2021

CC&R Section 6 Architectural Control Committee Para 6

Exhibits for Review

Exhibit 1 Plot Plan
Exhibit 2 Inspector Picture
Exhibit 3 RivCo map

Background

On **May 10, 2024**, during an inspection for one of the member's projects, the inspector noticed a gate accessing the neighbor's vacant lot and explained that we do not have a permit on file and an application must be submitted for ACC approval. No notice was sent at that time.

May 22, 2024, Ms. Durston then applied for the gate. The gate is located on right side of the property with access to the vacant lot next door. The Committee while at the property did see propane tank (Please see Picture from Inspection) for an access point to fill the propane tank.

Because the gate gives access to a neighboring lot the Committee denied the application. The Committee feels that even with an approval letter from the existing owner it would still be problematic if the lot were sold. Not all property owners would allow for gate access to their private property.

The CC&R's state that the Committee has the duty to ensure that improvements including gates are in harmony with the neighboring properties, and if not, the Committee would have the right to deny the application. Having a gate that would allow for access to a private property would not be considered harmonious.

Rules Description

6. ARCHITECTURAL CONTROL COMMITTEE – Para 6

The Committee shall have the right to disapprove any plans, specifications or details submitted to it in the event the same are not in accordance with all of the provisions of this Declaration; if the design or color scheme of the proposed building or other structure is not in harmony with the general surroundings of such lot or with the adjacent buildings or structures; if the plans and specifications submitted are incomplete; or in the event the Committee deems the plans, specifications or details, or any part thereof, to be contrary to the interests, welfare or rights of all or any part of the real property subject hereto, or the owners thereof.

Committee Results

The Committee met and the application was denied:

1st Meeting Denied June 6, 2024: a gate cannot be allowed entering neighbor's property.

Members Appeal – This gate allows access to our propane tank for service. This gate opens to a vacant lot and will open to a future driveway for a house being built. With neighbors' permission I ask for this to be allowed.

Fiscal Impact

None

Staff Recommendation

Staff recommends that the Board of Directors uphold the ACC Committee decision and deny the members request for gate access to neighboring vacant lot.

Cheryl Mitchell

Senior Planning and Compliance Manager

Date: 8/5/24

To: Board of Directors

From: Planning and Compliance Department

Board Action/Resolution: Member Holly Durston Appealing ACC Denial Gate (Right Side) to Neighboring Property

T/L: 3868-304

Address: 29188 Big Range Rd

Rule Violation

Member Since August 25, 2021

CC&R Section 6 Architectural Control Committee Para 6

Exhibits for Review

Exhibit 1	Plot Plan
Exhibit 2	Inspector Picture
Exhibit 3	RivCo map

Background

On **May 10, 2024**, during an inspection for one of the member's projects, the inspector noticed a gate accessing the neighbor's vacant lot and explained that we do not have a permit on file and an application must be submitted for ACC approval. No notice was sent at that time.

May 22, 2024, Ms. Durston then applied for the gate. The gate is located on right side of the property with access to the vacant lot next door. The Committee while at the property did see propane tank (Please see Picture from Inspection) for an access point to fill the propane tank.

Because the gate gives access to a neighboring lot the Committee denied the application. The Committee feels that even with an approval letter from the existing owner it would still be problematic if the lot were sold. Not all property owners would allow for gate access to their private property.

The CC&R's state that the Committee has the duty to ensure that improvements including gates are in harmony with the neighboring properties, and if not, the Committee would have the right to deny the application. Having a gate that would allow for access to a private property would not be considered harmonious.

NEW DECK TO EXISTING RESIDENCE

OWNER:
HOLLY SPILLMAN

PROJECT ADDRESS:
2018 BIG RANGE RD.
CANYON LAKE, CA 95521

LEGAL INFORMATION:
APN: 393-003-001
CITY: K300
TYPE OF CONSTRUCTION: V-B
STORIES: 2
YEAR BUILT: 1982

SQUARE FOOTAGE:
(E) RESIDENCE: 2321 SQ. FT.
GARAGE: 471 SQ. FT.
(P) COVERED PATIO: 504 SQ. FT.
(P) DECKS: 714 SQ. FT.

APPLICABLE CODES:

- 2019 CALIFORNIA BUILDING CODE
- 2019 CALIFORNIA RESIDENTIAL CODE
- 2019 CALIFORNIA MECHANICAL CODE
- 2019 CALIFORNIA PLUMBING CODE
- 2019 CALIFORNIA ELECTRICAL CODE
- 2019 ENERGY EFFICIENCY STANDARDS

SCOPE OF WORK:

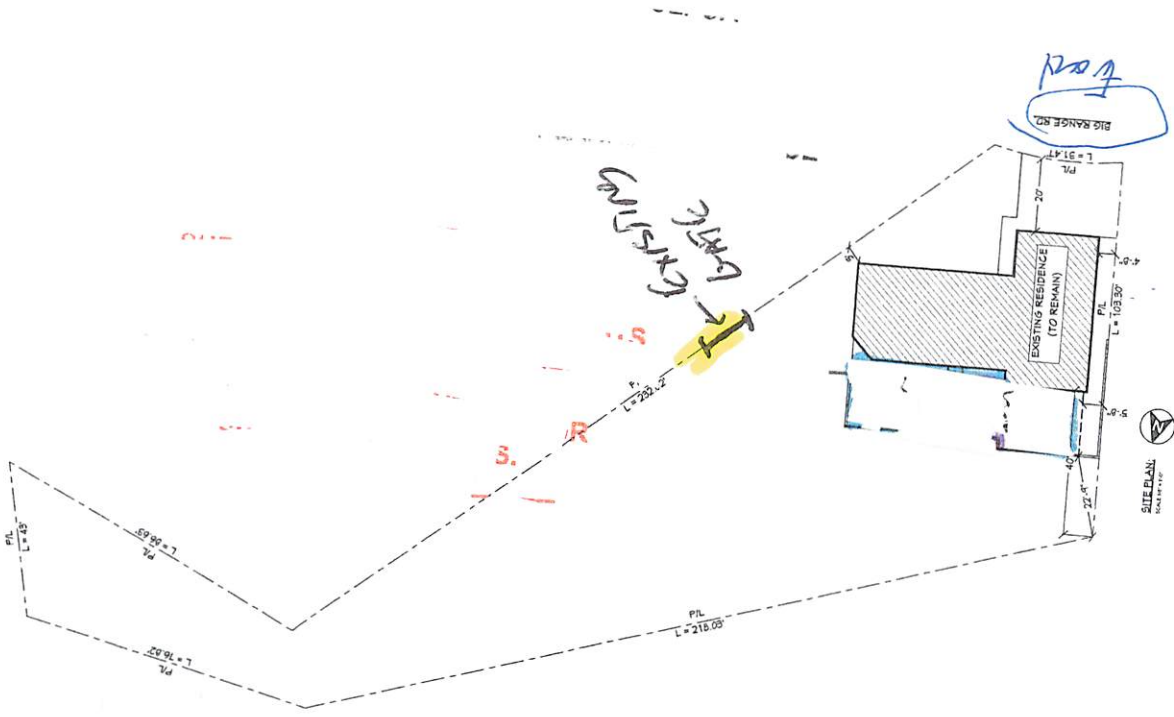
- NEW COVERED PATIO AND DECKS
- NEW DECK FRAMING (PER PLANS)
- NEW ROOF FRAMING (PER PLANS)
- NEW EXTERIOR FINISH (PER PLANS)

SHEET INDEX:

ARCHITECTURAL SHEETS	
PAGE A-1	GENERAL NOTES / PROJECT DATA
PAGE A-2	EXISTING FLOOR PLAN
PAGE A-3	PROPOSED FLOOR PLAN
PAGE A-4	ROOF PLAN
PAGE A-5	SECTIONS & ELEVATIONS
STRUCTURAL SHEETS	
PAGE S-1	STRUCTURAL NOTES
PAGE S-2	FOUNDATION PLAN
PAGE S-3	ROOF / DECK FRAMING PLAN
PAGE S-4	DETAILS

GENERAL NOTES:

- CONTRACTOR SHALL VERIFY ALL DIMENSIONS AND BE FAMILIAR WITH CONDITIONS AT THE SITE BEFORE STARTING WORK.
- CONTRACTOR SHALL KEEP DIRT AND DEBRIS PICKED UP AND SHALL LEAVE THE PREMISES IN CLEAN CONDITION AND FREE FROM PAINT SPOTS, DUST OR SMUDGES OF ANY NATURE.
- CLEAN UP AND SAFETY: THE SITE AND PREMISES SHALL BE KEPT CLEAN AND HAZARD FREE. EACH CONTRACTOR SHALL BE RESPONSIBLE FOR MAINTAINING HIS EQUIPMENT, MATERIALS AND WORK IN A NEAT, CLEAN, ORDERLY AND SAFE CONDITION AT ALL TIMES. CONTRACTOR SHALL PROTECT EXISTING BUILDING, FINISHING AND REPAIR AS NECESSARY UPON COMPLETION OF THE PROJECT. ANY DAMAGE THAT MAY OCCUR DURING CONSTRUCTION SHALL BE REPAIRED AT THE CONTRACTOR'S EXPENSE.
- A CORROSION RESISTANT KNEE SCREED IS REQUIRED BELOW THE STUCCO A MINIMUM 4" TO 6" ABOVE GRADE.
- EVERY EXIT DOOR SHALL BE OPERABLE FROM THE INSIDE WITHOUT THE USE OF A KEY, TOOL, OR SPECIAL KNOWLEDGE OR EFFORT. SPECIAL LOCKING DEVICES SHALL BE AN APPROVED TYPE.
- GYPSUM BOARD ON ALL BATHROOM SHALL BE MOISTURE RESISTANT GREEN BOARD 5/8" THICK.
- THE BLOCK AND STUD WALLS ENCLOSED AND CONCEALED SPACES, AND AT OPENINGS PLACES AT CEILING AND FLOOR LEVELS, CHIMNEYS CHASE, AT STAIR STRINGERS, AND SIMILAR DETAILS ARE INTENDED TO BLOCK METHOD AND MANNER OF ACCOMPLISHING WORK AND IS TO BE INCLUDED AS PART OF THE WORK.
- DIMENSIONS ARE TAKEN FROM THE BASE OF THE WORK.
- AND CONDITIONS ARE TAKEN FROM THE ACTUAL STUD. VERIFY ALL DIMENSIONS SURFACES SHALL BE WEATHER RESISTIVE BARRIERS. ALL WEATHER EXPOSED SURFACES SHALL BE WEATHER RESISTIVE BARRIERS. ALL WEATHER EXPOSED AS TO MAKE THEM WEATHER PROOF.
- A WINDOW ADJACENT TO A TUB, SHOWER, STAIR ENCLOSURE AND WITHIN 6" OF A STANDING SURFACE AND DRAIN INLET.
- WINDOWS WITHIN A 24" ARC OF EITHER VERTICAL EDGE OF DOORS IN THE CLOSED POSITION, AND WITHIN 60" OF FLOOR.
- GLAZING SHALL BE FULLY WEATHER STRIPPED AT ALL JOINTS AND ALL PENETRATIONS AND SHALL BE CALLED AND SEALED. ALL NEW GLAZING SHALL BE INSTALLED WITH IDENTIFYING LABEL ATTACHED SHOWING THE U/V VALUE AND PROVIDE ALL NECESSARY BACKING AND FRAMING FOR ALL MOUNTED ITEMS, LIGHTS, FANS AND OTHER ITEMS THAT REQUIRE THE SAME.
- ALL RECEPTACLE OUTLET LOCATIONS SHALL COMPLY WITH 2019 CEC. COMMON NAILS ONLY. CONTRACTOR AND/OR SUBCONTRACTOR SHALL CAREFULLY STUDY AND COMPARE ALL DRAWINGS, DATA, DIMENSIONS, SPEC. & EXISTING SITE CONDITIONS BEFORE PROCEEDING WITH ANY WORK AND REPORT TO THE DESIGNER AT ONCE ANY ERROR, INCONSISTENCY AND / OR OMISSION NOTED. THE DESIGNER SHALL BE RESPONSIBLE FOR VERIFYING ALL EXISTING AC & WATER PIPES AS REQUIRED.
- ALL SPACINGS AND DOUBLE TOP PLATES SHALL AS REQUIRED.
- WOOD JOISTS AND EDGE DISTANCES SHALL BE LAPPED 48" MINIMUM.
- TO A DIA. OF THE NAIL DIA.
- ALL MEMBERS SHALL BE FRAMED, ANCHORED, TIED & BRACED SO AS TO DEVELOP THE STRENGTH AND RIGIDITY NECESSARY FOR THE PURPOSES FOR WHICH THEY ARE TO BE USED.
- PER 2019 CEC. THE APPROVAL AND / OR PERMITTING OF THE PLANS AND SPECIFICATIONS CONTAINED HEREIN DOES NOT PERMIT THE VIOLATION OF ANY STATE, COUNTY, OR CITY LAW.
- PIPING WHETHER BURIED OR UNBURIED FOR REGULATION SECTIONS OF DOMESTIC HOT WATER HEATING SYSTEMS SHALL BE INSULATED PER TITLE 24.
- THE BEST OF MY KNOWLEDGE THESE PLANS ARE DRAWN TO COMPLY WITH OWNERS MAKE OR BUYERS SPECIFICATIONS. ANY CHANGES MADE ON THEM AFTER PRINTS ARE MADE SHALL BE DONE AT THE OWNERS AND / OR BUILDERS EXPENSE AND RESPONSIBILITY. THE CONTRACTOR SHALL VERIFY ALL DIMENSIONS, PLANS, AND DETAILS ON THE ENCLOSED DRAWINGS. LEFT COAST BLUEPRINTS, LLC IS NOT LIABLE FOR ERRORS ONCE CONSTRUCTION HAS BEGUN. WHILE EVERY EFFORT WILL BE MADE FOR ERRORS ONCE PREPARATION OF THIS PLAN TO AVOID MISTAKES, THE CONTRACTOR CANNOT GUARANTEE AGAINST HUMAN ERROR. THE CONTRACTOR OF THE JOB MUST CHECK ALL DIMENSIONS AND OTHER DETAILS PRIOR TO CONSTRUCTION AND BE SOLELY RESPONSIBLE THEREAFTER.



SITE PLAN:
SCALE: 1/8" = 1'-0"

Handwritten note: BIG RANGE RD

Handwritten note: EXISTING

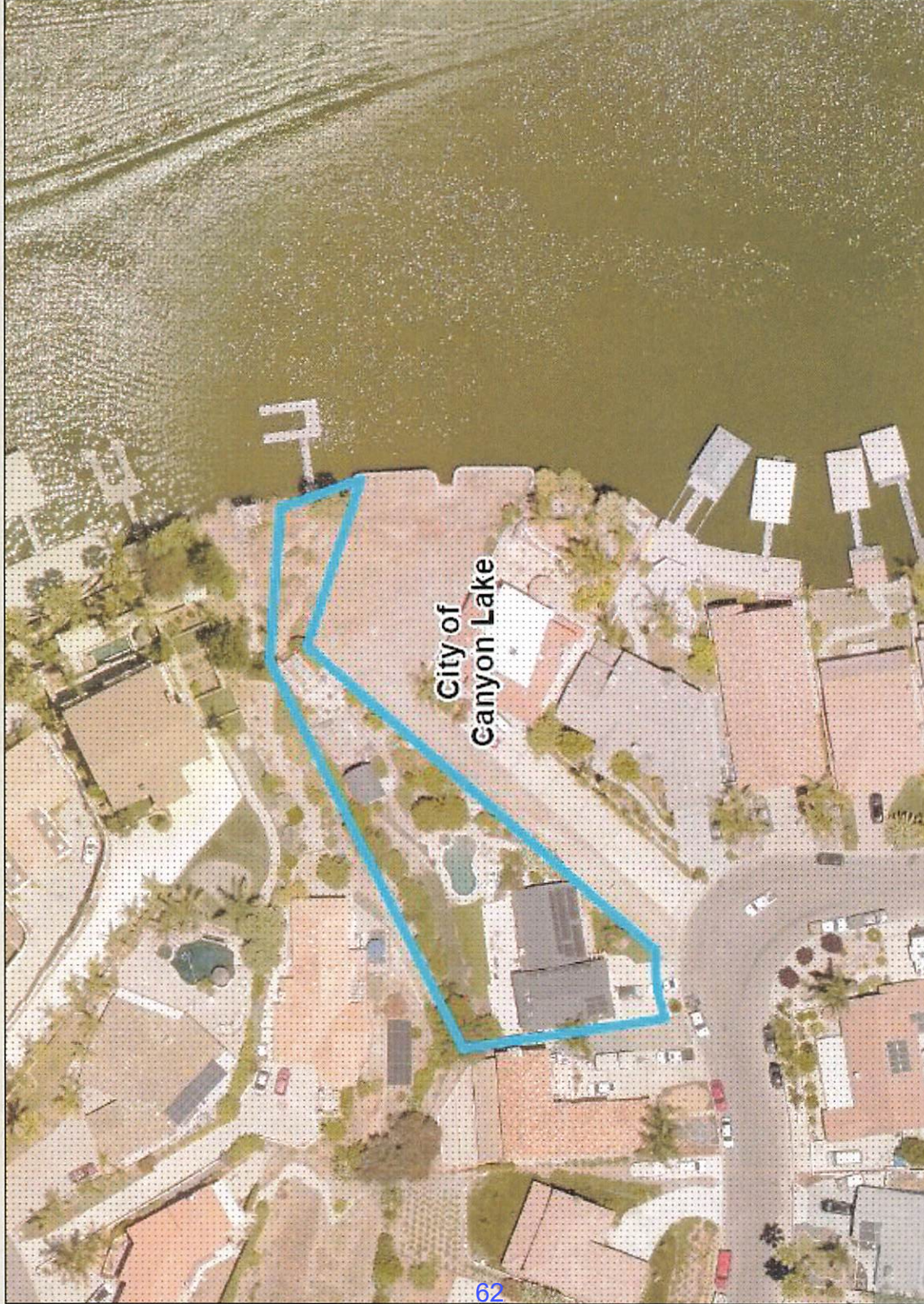




05/10/2024 09:43

Map My County Map

29188 Big Range Rd



Legend

- County Boundary
- City Boundaries
- BlueLine Streams
- City Areas

Notes
Gate Access

IMPORTANT Maps and data are to be used for reference purposes only. Map features are approximate, and are not necessarily accurate to surveying or engineering standards. The County of Riverside makes no warranty or guarantee as to the content (the source is often third party), accuracy, timeliness, or completeness of any of the data provided, and assumes no legal responsibility for the information contained on this map. Any use of this product with respect to accuracy and precision shall be the sole responsibility of the user.



94

188 Feet

REPORT PRINTED ON... 7/22/2024 2:25:33 PM

© Riverside County GIS

